

**STATE ELECTION COMMISSION**  
**MEETING MINUTES**  
**September 21, 2022**  
**10:00 a.m.**

1122 Lady Street, 5th Floor  
Columbia, SC 29201

**Present:** Mr. John Wells, Chairman; Ms. JoAnne Day; Mr. Clifford Edler; Ms. Linda McCall; Mr. Scott Moseley

**Others Present:** Howard Knapp, Executive Director; Chris Whitmire, Deputy Executive Director; Thomas W. Nicholson, General Counsel; Barbara Pittelli, Administrative Coordinator; Jane Paige Thompson, Aiken County; four members of the public

**COMMISSIONERS**

JOHN WELLS  
Chairman

JOANNE DAY

CLIFFORD J. EDLER

LINDA MCCALL

SCOTT MOSELEY

Chairman Wells called the meeting to order. Mr. Knapp advised all notices of the meeting had been posted as required by the Freedom of Information Act.

**Approval of Minutes**

The first item of business was the approval of minutes for the August 17, 2022 (SEC) meeting. A motion to approve the minutes was made by Ms. McCall, seconded by Ms. Day. The motion was approved by unanimous vote.

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HOWARD M. KNAPP  
Executive Director

**New Business**

The first item under new business was the Richland County Board of Voter Registration and Elections. Mr. Knapp advised the agency received a letter from the Richland County Board on August 30, 2022, requesting assistance from the State Election Commission (SEC) in the conduct and management of their November 2022 general election. Mr. Knapp further advised, the SEC can work with Richland County staff to ensure deadlines are met and processes are being completed leading up to the general election.

The second item of new business was the candidate withdrawal deadline and UOCAVA deadline. Mr. Knapp stated the deadline for a candidate to withdraw and have their name removed from the ballot was Friday, September 16, 2022, and the deadline to mail ballots to UOCAVA voters is Saturday, September 24, 2022.

The next item under new business was the code of conduct for poll watchers and observers. Mr. Knapp advised to curtail disruptions in the voting process, the SEC, an executive branch agency, created the code of conduct for poll watchers and observers to institutionalize the ground rules for poll workers, watchers, and observers. A record of watchers and observers sign in sheet was also

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Suite 500  
Columbia, SC 29201

P.O. Box 5987  
Columbia, SC 29250

803.734.9060  
Fax: 803.734.9366  
www.scvotes.gov

created. Chairman Wells asked for a motion to approve both documents. Ms. Day made said motion, seconded by Mr. Edler. The motion passed by unanimous vote.

General election county board member workshop was the next item under new business. Mr. Knapp advised the agency will be hosting a workshop on October 4, 2022, to educate county board members on their role in the election process and what their staffs will be doing to prepare for the election.

The next item under new business was FY 2023-2024 budget request. Mr. Knapp informed the Commission the agency's three priorities for the budget request are monies for county support, critical needs within the agency and a state match for the 2022 HAVA grant the agency received from Congress earlier this year.

The last item under new business was agency FY 2021-2022 annual accountability report. Mr. Knapp stated as in previous years, the report outlines the agency's successes and challenges from the last fiscal year. Chairman Wells asked for a motion to approve the FY 2021-2022 accountability report. Mr. Edler made said motion, seconded by Ms. Day. The motion was approved by unanimous vote.

#### **Old Business**

Statewide standardized procedures update was the first item under old business. Mr. Knapp stated the voter registration section has been finalized and a draft copy was sent to the Commission. He further stated, the staff has already begun work on the absentee and early voting sections.

The second item under old business was the election infrastructure security update. Mr. Knapp advised the agency continues to work with it's federal, state, and private security partners to secure the state's election infrastructure.

#### **Public Comments**

Jane Paige Thompson from Aiken County addressed the Commission concerning poll watchers.

#### **Executive Session**

Chairman Wells asked for a motion to go into executive session to receive and discuss legal advice and personnel matters. Ms. McCall made said motion, seconded by Mr. Moseley. The motion passed by unanimous vote and the board went into executive session. No votes were taken during executive session

S.C. NAACP, et al v. Alexander, et al  
Osborne, et al v. S.C. State Election Commission, et al  
Curry v. S.C. State Election Commission  
SC Safe Elections, et al v. SC State Election Commission, et al

Upon returning to open session, Chairman Wells reminded the Commissioners the next SEC meeting would be October 19, 2022.

With no further business to discuss, Ms. Day made a motion to adjourn, seconded by Ms. McCall. The motion was passed unanimously.

Respectfully submitted,

Barbara Pittelli

Board of Voter Registration & Elections  
Anjanette D. President - Chair  
Yolanda Y. Taylor - Vice-Chair  
Benjamin A. Dunn - Member  
Shelia E. Washington - Member

## *Voter Registration & Elections*



Terry Graham  
Interim Director

### *Richland County, South Carolina*

August 30, 2022

VIA EMAIL

State Election Commission

Attn: Howard M. Knapp, Executive Director

1122 Lady Street, Suite 500

Columbia, SC 29201

Re: Richland County

Mr. Knapp,

As you are no doubt aware, the Richland County Voter Registration and Elections Department ("RCVRE") has recently lost two key employees: Director Alexandria Stephens and Precinct Coordinator Lakeisha Diggs. While Assistant Director Terry Graham has graciously agreed to assume the role of Interim Director through this November's general election, our county remains short staffed with no practical ability to fill these two key vacancies before polls open. We, the members of the Richland County Board of Voter Registration & Elections, are absolutely committed to providing the citizens of Richland County with an outstanding voting experience but are concerned that the lack of a veteran director and precinct coordinator could lead to systemic failures that will result in a poorly run election. Therefore, we hereby request the assistance of the State Election Commission in the conduct and management of Richland County's 2022 general election.

In making this request we are in no way suggesting that the State Election Commission is not already working with Richland County. The SEC has been very supportive of the RCVRE in the past and has been particularly helpful over the last couple of weeks after we learned both Ms. Stephens and Ms. Diggs would be leaving. While we are very appreciative of the assistance your office has provided so far, we believe that direct, daily interaction between SEC staff and Mr. Graham, or other RCVRE employees, will be necessary in order to ensure a free, fair, and efficient election.

We understand that you have 46 counties to support and that it is not the SEC's responsibility to run Richland County elections. But we are facing a unique and profound challenge as we approach November 8<sup>th</sup> and desperately need help. Thus, any assistance the SEC could provide to the RCVRE office and staff would be absolutely appreciated.

Thank you for your support and consideration.

Sincerely,

*Anjanette D. President*  
Anjanette D. President, Chair

*Yolanda Y. Taylor*  
Yolanda Y. Taylor, Vice-Chair

*Benjamin A. Dunn*  
Benjamin A. Dunn

*Shelia E. Washington*  
Shelia E. Washington



## **Code of Conduct for Poll Watchers and Observers**

This document is supplemental to the rules for Poll Watchers and Observers outlined in the Poll Manager's Handbook.

### **Poll Watchers and Observers Must:**

- Show a valid photo ID to the Clerk and/or Poll Manager on duty upon arrival.
- Remain in the designated area for either watchers or observers.
- Follow the direction of the Clerk and Poll Managers.

Poll Watchers must present an official letter from the candidate or party, as the case may be, designating them as such and listing the precinct(s) for which they may be assigned and wear a badge as required by law.

Any Poll Watcher or Observer who refuses to abide by this Code of Conduct will not be allowed to remain in the polling place. If any person refuses to leave when asked, assistance should be requested from law enforcement.

### **Poll Watchers and Observers May:**

- Observe the election processes, including the opening and closing processes at the polling place.
- Observe the election processes during the early voting period at an early voting center.
- Obtain information from the Clerk, or designated Poll Manager, about how many people have voted and who has voted but only when the EPB station is not being used to check-in voters. Lists will not be provided.
- Make notes while observing the election processes.
- Ask questions of the Clerk, or designated Poll Manager, if the questions do not interfere with the conduct of any part of the election process. If a poll watcher/observer disagrees with the Clerk or designated Poll Manager, or needs more information, they should step outside and contact the county elections office for clarification.

### **Poll Watchers and Observers May NOT:**

- Interfere with the conduct of the election.
- Take pictures or video inside the polling place, except for the zero and results tapes once posted. See section on "Cell Phones and Electronic Devices" in Poll Manager's Handbook.
- Physically handle or touch any voting materials or equipment.
- Move or rearrange tables, chairs, or voting booths at the polling place or early voting center.
- Sit at or hover around official worktables or view confidential voter information on any computer terminal, EPB, or document.
- Communicate directly with voters inside of a polling place or an early voting center.
- Display any political material, including slogans, or wear campaign badges, buttons, or apparel.
- Wear any uniform resembling that of law enforcement officers or military personnel.
- Have a firearm, knife, or other weapon within a polling place or early voting center.
- Talk to any election worker who is not the Clerk or designated Poll Manager.
- Tell a Clerk or Poll Manager how to conduct their duties.
- Argue with any election workers or voters.
- Make physical contact with election personnel or voters.
- Verbally harass or intimidate election workers, voters, or other persons in the polling place.
- Assist in operations at any polling place.
- Prevent other observers from observing materials or a process.

Violations of this Code of Conduct will result in dismissal from the polling location for the duration of the election. The authority for such determination rests solely with the Clerk and, when necessary, the county elections office.

### **Canvassing the Vote**

After the polls close, poll watchers and observers can remain in the polling place to observe the canvassing process. The Clerk may establish a new designated area for watchers and observers to allow for the viewing of the closing process. Poll watchers and observers must remain in a designated observation area during this time apart from viewing the results tape once it is posted publicly. Watchers and observers may take a picture of the results tape once it is posted. Watchers and observers will be dismissed from the polling place after the results tapes have been printed, signed, and posted AND the ballot boxes have been locked and sealed.

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Election Date:

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Agency Name:	Election Commission		
Agency Code:	E280	Section:	102



**Fiscal Year FY 2023-2024**

## Agency Budget Plan

### FORM A - BUDGET PLAN SUMMARY

#### OPERATING REQUESTS

(FORM B1)

For FY 2023-2024, my agency is (mark "X"):

- |                                     |   |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | Requesting General Fund Appropriations. |
| <input type="checkbox"/>            | Requesting Federal/Other Authorization. |
| <input type="checkbox"/>            | Not requesting any changes.             |

#### NON-RECURRING REQUESTS

(FORM B2)

For FY 2023-2024, my agency is (mark "X"):

- |                                     |   |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | Requesting Non-Recurring Appropriations.              |
| <input type="checkbox"/>            | Requesting Non-Recurring Federal/Other Authorization. |
| <input type="checkbox"/>            | Not requesting any changes.                           |

#### CAPITAL REQUESTS

(FORM C)

For FY 2023-2024, my agency is (mark "X"):

- |                                     |  |
|-------------------------------------|--|
| <input type="checkbox"/>            | Requesting funding for Capital Projects. |
| <input checked="" type="checkbox"/> | Not requesting any changes.              |

#### PROVISOS

(FORM D)

For FY 2023-2024, my agency is (mark "X"):

- |                                     |   |
|-------------------------------------|---|
| <input type="checkbox"/>            | Requesting a new proviso and/or substantive changes to existing provisos. |
| <input type="checkbox"/>            | Only requesting technical proviso changes (such as date references).      |
| <input checked="" type="checkbox"/> | Not requesting any proviso changes.                                       |

Please identify your agency's preferred contacts for this year's budget process.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
<b>PRIMARY CONTACT:</b>	LaToria Williams	(803) 734-9069	lwilliams@elections.sc.gov
<b>SECONDARY CONTACT:</b>	Chris Whitmire	(803) 734-9070	cwhitmire@elections.sc.gov

I have reviewed and approved the enclosed FY 2023-2024 Agency Budget Plan, which is complete and accurate to the extent of my knowledge.

	<u>Agency Director</u>	<u>Board or Commission Chair</u>
<b>SIGN/DATE:</b>		
<b>TYPE/PRINT NAME:</b>		

This form must be signed by the agency head – not a delegate.

Agency Name:	<u>Election Commission</u>
Agency Code:	E280
Section:	102

BUDGET REQUESTS			FUNDING					FTES				
Priority	Request Type	Request Title	State	Federal	Earmarked	Restricted	Total	State	Federal	Earmarked	Restricted	Total
1	B1 - Recurring	County Election Training and Support	3,246,709	0	0	0	3,246,709	23.00	0.00	0.00	0.00	23.00
2	B1 - Recurring	Critical Needs Positions	1,165,021	0	0	0	1,165,021	7.00	0.00	0.00	0.00	7.00
3	B2 - Non-Recurring	State Matching Funds for 2022 HAVA Grant	216,977	0	0	0	216,977	0.00	0.00	0.00	0.00	0.00
TOTALS			4,628,707	0	0	0	4,628,707	30.00	0.00	0.00	0.00	30.00



Agency Name:	Election Commission		
Agency Code:	E280	Section:	102

## **FORM B1 – RECURRING OPERATING REQUEST**

<b>AGENCY PRIORITY</b>	1
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*Provide the Agency Priority Ranking from the Executive Summary.*

<b>TITLE</b>	County Election Training and Support
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<p><b>General: \$3,246,709</b></p> <p><b>Federal: \$0</b></p> <p><b>Other: \$0</b></p> <p><b>Total: \$3,246,709</b></p>
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*What is the net change in requested appropriations for FY 2023-2024? This amount should correspond to the total for all funding sources on the Executive Summary.*

<b>NEW POSITIONS</b>	23.00
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*Please provide the total number of new positions needed for this request.*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark "X" for all that apply:</b>	
	<input type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input checked="" type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input checked="" type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
Related to a Non-Recurring request – If so, Priority #		

<b>STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES</b>	<b>Mark "X" for primary applicable Statewide Enterprise Strategic Objective:</b>	
	<input type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input checked="" type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
	<input type="checkbox"/>	Government and Citizens

<b>ACCOUNTABILITY OF FUNDS</b>	<p>This request would advance the strategy above by ensuring the SEC has the resources needed to train county poll clerks, poll watchers and observers, as well as hold more training classes for county boards of voter registration and election. This will help ensure county boards of voter registration and election are uniformly abiding by federal and state statutes, as well as SEC regulations and directives.</p>
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*What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?*

	<p>The S.C. State Election Commission would be the recipient of the funds. The funds would be used for funding the compensation and fringe benefits of the requested</p>
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## RECIPIENTS OF FUNDS

additional personnel, as well as the development of new training platforms and programs.

*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

## JUSTIFICATION OF REQUEST

In the last two years, almost half of the county directors in this state have resigned. A large number of county board members have also not sought another term on their county boards. This means that a majority of election officials in this state have either never been through a statewide election, or just went through their first in 2022.

Because of this unprecedented turnover, an enormous knowledge and competency gap has been created across the state, and the State Election Commission is beginning to see counties making unacceptable and avoidable errors before, during, and after elections. While these errors have not yet reached the level of impacting the results of elections, the current staffing level of the State Election Commission is not adequate to meet and resolve this growing problem.

The personnel and associated funds being requested directly solve the most pressing issues:

- The creation of a separate training division. The State Election Commission has operated a county certification program for several years. This has been a function within a larger division and has been historically run by a single training coordinator with classes being taught quarterly by existing agency staff. This model of training is proving unsustainable and antiquated. This request would create a division, led by a division director who answers directly to the Executive Director. The division would be comprised of two teams of trainers, managed by two managers. This would allow three key changes to occur: first, the agency would be able to offer significantly more training classes to county officials throughout the entire year; second, the two teams of trainers would focus on county training, which means existing agency staff would no longer have to take time away from their duties to teach training classes; finally, the request gives the agency the people and resources necessary to go out into the counties to hold classes, instead of requiring county election officials to come to Columbia for all training (thereby also saving county funds). The additional funding will also pay for virtual training programs and other training materials the agency will provide to county election officials.
- The election sector of government is centered on information technology and South Carolina is no different. South Carolina is also growing exponentially in population, which means more voting equipment is needed in all 46 counties. That voting equipment needs maintaining, which is currently done by two to three existing agency staff, who have other primary duties. Hiring election equipment technicians whose jobs will be to service and train county staff on the proper maintenance of the equipment will significantly bolster the security and accountability of the equipment. An additional agency area representative (bringing that department's total to five), will mean each county will be serviced by an agency area representative and an accompanying election equipment technician.
- While redistricting officially occurs once a decade, it has become vital to have a full-time GIS manager on staff to work with county GIS staff and the agency's voter registration vendor to ensure voters (new, existing, and those that have moved) are always in their correct districts at all times. The data this staffer would manage impacts each voter's ballot and the voter registration list.
- Voter list maintenance is a top priority of the agency. With the growing amount of data the agency is receiving in order to keep the voter list as accurate as possible, these duties now necessitate a full-time employee who will work with federal, state, and county agencies to ensure list accuracy.

If the funds are not provided, the county knowledge gap will continue to grow, the workload of the agency will become unsustainable, and South Carolina's elections will be severely impacted.

*Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.*



Agency Name:	Election Commission		
Agency Code:	E280	Section:	102

## **FORM B1 – RECURRING OPERATING REQUEST**

<b>AGENCY PRIORITY</b>	2
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*Provide the Agency Priority Ranking from the Executive Summary.*

<b>TITLE</b>	Critical Needs Positions
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<p><b>General: \$1,165,021</b></p> <p><b>Federal: \$0</b></p> <p><b>Other: \$0</b></p> <p><b>Total: \$1,165,021</b></p>
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*What is the net change in requested appropriations for FY 2023-2024? This amount should correspond to the total for all funding sources on the Executive Summary.*

<b>NEW POSITIONS</b>	7.00
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*Please provide the total number of new positions needed for this request.*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark "X" for all that apply:</b>	
	<input type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input checked="" type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
	<input type="checkbox"/> Related to a Non-Recurring request – If so, Priority #	

<b>STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES</b>	<b>Mark "X" for primary applicable Statewide Enterprise Strategic Objective:</b>	
	<input type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
	<input checked="" type="checkbox"/>	Government and Citizens

<b>ACCOUNTABILITY OF FUNDS</b>	<p>1.Ensure compliance with state and federal laws and agency policies and procedures.</p> <p>2.Manage administrative, financial, and human resource activities of the agency</p>
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*What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?*

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**RECIPIENTS OF FUNDS**

The S.C. State Election Commission would be the recipient of the funds. The funds would be used for funding the compensation and fringe benefits of the requested additional personnel.

*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

**JUSTIFICATION OF REQUEST**

The agency is requesting to positions to support critical needs of the agency.

Act 150 of 2022 amended many parts of Title 7 and the responsibilities of the SEC. One area of concern is the need to better educate and inform voters and stakeholders on how to register and vote in South Carolina, as well as increase qualified voter participation.

First, a Public Information Officer position to support the growing media demands on the agency. The PIO would be the chief communications officer of the agency and would be the individual charged with transmitting information to the media, voters, and other interest groups seeking information about voter registration and election issues in South Carolina.

Second, four Voter Education and Outreach Coordinators to support the efforts of the agency to increase public and stakeholder engagement. Following the 2020 election the agency is seeing a significant increase in interest in elections from stakeholders across South Carolina. These staffers would help alleviate the workload of existing staff that work with political parties, non-profit organizations, schools, and many other groups.

As the agency evolves, the workload of the administrative staff that support the agency's programs increases. Thus, additional administrative staff are needed.

First, an accountant whose primary responsibilities would be county election reimbursements and county board member stipends.

Second, a budget manager that will manage the state and federal reporting demands of the agency, as well as supervise and monitor the finances of the various agency programs.

These positions will greatly alleviate the workload of a growing agency with growing responsibilities.

*Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.*



Agency Name:	Election Commission		
Agency Code:	E280	Section:	102

## **FORM B2 – NON-RECURRING OPERATING REQUEST**

<b>AGENCY PRIORITY</b>	3
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*Provide the Agency Priority Ranking from the Executive Summary.*

<b>TITLE</b>	State Matching Funds for 2022 HAVA Grant
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	\$216,977
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*What is the net change in requested appropriations for FY 2023-2024? This amount should correspond to the total for all funding sources on the Executive Summary.*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark "X" for all that apply:</b>	
	<input type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input checked="" type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
	<input checked="" type="checkbox"/>	Request for Non-Recurring Appropriations
	<input type="checkbox"/>	Request for Federal/Other Authorization to spend existing funding
<input type="checkbox"/>	Related to a Recurring request – If so, Priority #	

<b>STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES</b>	<b>Mark "X" for primary applicable Statewide Enterprise Strategic Objective:</b>	
	<input type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
	<input checked="" type="checkbox"/>	Government and Citizens

<b>ACCOUNTABILITY OF FUNDS</b>	<p>Strategy 1.1: Maintain a statewide voter registration system that is secure, convenient, accessible, and meets the needs of the counties and citizens of South Carolina. This request would advance the strategy above by reducing lines and creating other efficiencies at polling places, reducing the time and resources necessary to process voter participation data, and improving the security of election infrastructure.</p> <p>Strategy 2.1: Support the statewide voting system ensuring it is easy to use, accurate, and secure. This request would advance the strategy above by providing a program to conduit audits of paper ballots to verify the results of the election as tabulated by the ballot scanners.</p>
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*What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?*

<b>RECIPIENTS OF FUNDS</b>	<p>The S.C. State Election Commission would be the recipient of the funds and would use the funds to meet the match requirement for the HAVA grant funds.</p>
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*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

**JUSTIFICATION  
OF REQUEST**

The Consolidated Appropriations Act of 2022 provides funds to the U.S. Election Assistance Commission (EAC) as authorized under Title 1, Section 101, of the Help America Vote Act (HAVA) of 2002, to make grant payments to states. The funds are provided to improve the administration of elections for federal office, including to enhance election technology and make security improvements. States are required to match 20% of amounts awarded. South Carolina's total award was \$1,084,886 so the required state match is \$216,977.

*Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.*



Agency Name:	Election Commission		
Agency Code:	E280	Section:	102

## **FORM E – AGENCY COST SAVINGS AND GENERAL FUND REDUCTION CONTINGENCY PLAN**

<b>TITLE</b>	Agency Cost Savings and General Fund Reduction Contingency Plan
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<b>AMOUNT</b>	\$214,211
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*What is the General Fund 3% reduction amount? This amount should correspond to the reduction spreadsheet prepared by EBO.*

<b>ASSOCIATED FTE REDUCTIONS</b>	No FTE's would be reduced.
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*How many FTEs would be reduced in association with this General Fund reduction?*

<b>PROGRAM / ACTIVITY IMPACT</b>	Public Information & Training
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*What programs or activities are supported by the General Funds identified?*

<b>SUMMARY</b>	<p>The S.C State Election Commission's general fund appropriation is \$11,903,383.</p> <p>\$4,763,000 is exempt from mandated reductions as per Proviso 102.5</p> <p>Proviso 102.1 references Aid to County stipends for county boards of voter registration and election members, and the proviso exempts these funds from the calculation of mandated reductions.</p> <p>Proviso 102.6 states that recurring and nonrecurring primary and general election funds are exempt from the calculation of mandated reductions.</p> <p><math>\\$11,903,383 - 4,763,000 = 7,140,383</math></p> <p><math>\\$7,140,383 \times 3\% = 214,211.49</math></p>
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*Please provide a detailed summary of service delivery impact caused by a reduction in General Fund Appropriations and provide the method of calculation for anticipated reductions. Agencies should prioritize reduction in expenditures that have the least significant impact on service delivery.*

## **AGENCY COST SAVINGS PLANS**

In order to absorb a 3% reduction, the S.C State Election Commission would reduce spending for supplies, training, and travel.

*What measures does the agency plan to implement to reduce its costs and operating expenses by more than \$50,000? Provide a summary of the measures taken and the estimated amount of savings. How does the agency plan to repurpose the savings?*



Agency Name:	Election Commission		
Agency Code:	E280	Section:	102

## FORM F – REDUCING COST AND BURDEN TO BUSINESSES AND CITIZENS

<b>TITLE</b>	Reducing Cost and Burden to Business and Citizens
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*Provide a brief, descriptive title for this request.*

<b>EXPECTED SAVINGS TO BUSINESSES AND CITIZENS</b>	\$0
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*What is the expected savings to South Carolina's businesses and citizens that is generated by this proposal? The savings could be related to time or money.*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	Mark "X" for all that apply:	
	<input checked="" type="checkbox"/>	Repeal or revision of regulations.
	<input type="checkbox"/>	Reduction of agency fees or fines to businesses or citizens.
	<input type="checkbox"/>	Greater efficiency in agency services or reduction in compliance burden.
	<input type="checkbox"/>	Other

<b>METHOD OF CALCULATION</b>	N/A
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*Describe the method of calculation for determining the expected cost or time savings to businesses or citizens.*

<b>REDUCTION OF FEES OR FINES</b>	N/A
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*Which fees or fines does the agency intend to reduce? What was the fine or fee revenue for the previous fiscal year? What was the associated program expenditure for the previous fiscal year? What is the enabling authority for the issuance of the fee or fine?*

<b>REDUCTION OF REGULATION</b>	N/A
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*Which regulations does the agency intend to amend or delete? What is the enabling authority for the regulation?*

<b>SUMMARY</b>	<p>The S.C State Election Commission is required to collect the following fees per state law:</p> <ol style="list-style-type: none"> <li>1. Section 71340: Filing fees from candidates to offset the cost of conducting primaries.</li> <li>2. Section 7320: Fees associated with providing precinct lists to any registered voter in South Carolina at a reasonable price.</li> <li>3. Proviso 102.7: Fees associated with participating in the S.C State Election Commission's Training and Certification classes to offset the cost for conducting the classes.</li> </ol>
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*Provide an explanation of the proposal and its positive results on businesses or citizens. How will the request affect agency operations?*

Agency Name:	Election Commission		
Agency Code:	E280	Section:	102



**Fiscal Year FY 2023-2024**

**Agency Budget Plan**

**FORM A - BUDGET PLAN SUMMARY**

<b>OPERATING REQUESTS</b>  (FORM B1)	For FY 2023-2024, my agency is (mark "X"):	
	<input checked="" type="checkbox"/>	Requesting General Fund Appropriations.
	<input type="checkbox"/>	Requesting Federal/Other Authorization.
	<input type="checkbox"/>	Not requesting any changes.
<b>NON-RECURRING REQUESTS</b>  (FORM B2)	For FY 2023-2024, my agency is (mark "X"):	
	<input checked="" type="checkbox"/>	Requesting Non-Recurring Appropriations.
	<input type="checkbox"/>	Requesting Non-Recurring Federal/Other Authorization.
	<input type="checkbox"/>	Not requesting any changes.
<b>CAPITAL REQUESTS</b>  (FORM C)	For FY 2023-2024, my agency is (mark "X"):	
	<input type="checkbox"/>	Requesting funding for Capital Projects.
	<input checked="" type="checkbox"/>	Not requesting any changes.
	<input type="checkbox"/>	
<b>PROVISOS</b>  (FORM D)	For FY 2023-2024, my agency is (mark "X"):	
	<input type="checkbox"/>	Requesting a new proviso and/or substantive changes to existing provisos.
	<input type="checkbox"/>	Only requesting technical proviso changes (such as date references).
	<input checked="" type="checkbox"/>	Not requesting any proviso changes.

Please identify your agency's preferred contacts for this year's budget process.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
<b>PRIMARY CONTACT:</b>  <b>SECONDARY CONTACT:</b>	LaToria Williams	(803) 734-9069	lwilliams@elections.sc.gov
	Chris Whitmire	(803) 734-9070	cwhitmire@elections.sc.gov

I have reviewed and approved the enclosed FY 2023-2024 Agency Budget Plan, which is complete and accurate to the extent of my knowledge.

	<u>Agency Director</u>	<u>Board or Commission Chair</u>
<b>SIGN/DATE:</b>		
<b>TYPE/PRINT NAME:</b>		

*This form must be signed by the agency head – not a delegate.*

Agency Name:	Election Commission
Agency Code:	E280
Section:	102

BUDGET REQUESTS			FUNDING					FTES				
Priority	Request Type	Request Title	State	Federal	Earmarked	Restricted	Total	State	Federal	Earmarked	Restricted	Total
1	B1 - Recurring	County Election Training and Support	3,246,709	0	0	0	3,246,709	23.00	0.00	0.00	0.00	23.00
2	B1 - Recurring	Critical Needs Positions	1,165,021	0	0	0	1,165,021	7.00	0.00	0.00	0.00	7.00
3	B2 - Non-Recurring	State Matching Funds for 2022 HAVA Grant	216,977	0	0	0	216,977	0.00	0.00	0.00	0.00	0.00
TOTALS			4,628,707	0	0	0	4,628,707	30.00	0.00	0.00	0.00	30.00



Agency Name:	Election Commission		
Agency Code:	E280	Section:	102

## **FORM B1 – RECURRING OPERATING REQUEST**

<b>AGENCY PRIORITY</b>	1
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*Provide the Agency Priority Ranking from the Executive Summary.*

<b>TITLE</b>	County Election Training and Support
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<p><b>General: \$3,246,709</b></p> <p><b>Federal: \$0</b></p> <p><b>Other: \$0</b></p> <p><b>Total: \$3,246,709</b></p>
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*What is the net change in requested appropriations for FY 2023-2024? This amount should correspond to the total for all funding sources on the Executive Summary.*

<b>NEW POSITIONS</b>	23.00
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*Please provide the total number of new positions needed for this request.*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark "X" for all that apply:</b>	
	<input type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input checked="" type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input checked="" type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
<input type="checkbox"/> Related to a Non-Recurring request – If so, Priority #		

<b>STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES</b>	<b>Mark "X" for primary applicable Statewide Enterprise Strategic Objective:</b>	
	<input type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input checked="" type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
	<input type="checkbox"/>	Government and Citizens

<b>ACCOUNTABILITY OF FUNDS</b>	<p>This request would advance the strategy above by ensuring the SEC has the resources needed to train county poll clerks, poll watchers and observers, as well as hold more training classes for county boards of voter registration and election. This will help ensure county boards of voter registration and election are uniformly abiding by federal and state statutes, as well as SEC regulations and directives.</p>
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*What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?*

	<p>The S.C. State Election Commission would be the recipient of the funds. The funds would be used for funding the compensation and fringe benefits of the requested</p>
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## RECIPIENTS OF FUNDS

additional personnel, as well as the development of new training platforms and programs.

*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

## JUSTIFICATION OF REQUEST

In the last two years, almost half of the county directors in this state have resigned. A large number of county board members have also not sought another term on their county boards. This means that a majority of election officials in this state have either never been through a statewide election, or just went through their first in 2022.

Because of this unprecedented turnover, an enormous knowledge and competency gap has been created across the state, and the State Election Commission is beginning to see counties making unacceptable and avoidable errors before, during, and after elections. While these errors have not yet reached the level of impacting the results of elections, the current staffing level of the State Election Commission is not adequate to meet and resolve this growing problem.

The personnel and associated funds being requested directly solve the most pressing issues:

- The creation of a separate training division. The State Election Commission has operated a county certification program for several years. This has been a function within a larger division and has been historically run by a single training coordinator with classes being taught quarterly by existing agency staff. This model of training is proving unsustainable and antiquated. This request would create a division, led by a division director who answers directly to the Executive Director. The division would be comprised of two teams of trainers, managed by two managers. This would allow three key changes to occur: first, the agency would be able to offer significantly more training classes to county officials throughout the entire year; second, the two teams of trainers would focus on county training, which means existing agency staff would no longer have to take time away from their duties to teach training classes; finally, the request gives the agency the people and resources necessary to go out into the counties to hold classes, instead of requiring county election officials to come to Columbia for all training (thereby also saving county funds). The additional funding will also pay for virtual training programs and other training materials the agency will provide to county election officials.
- The election sector of government is centered on information technology and South Carolina is no different. South Carolina is also growing exponentially in population, which means more voting equipment is needed in all 46 counties. That voting equipment needs maintaining, which is currently done by two to three existing agency staff, who have other primary duties. Hiring election equipment technicians whose jobs will be to service and train county staff on the proper maintenance of the equipment will significantly bolster the security and accountability of the equipment. An additional agency area representative (bringing that department's total to five), will mean each county will be serviced by an agency area representative and an accompanying election equipment technician.
- While redistricting officially occurs once a decade, it has become vital to have a full-time GIS manager on staff to work with county GIS staff and the agency's voter registration vendor to ensure voters (new, existing, and those that have moved) are always in their correct districts at all times. The data this staffer would manage impacts each voter's ballot and the voter registration list.
- Voter list maintenance is a top priority of the agency. With the growing amount of data the agency is receiving in order to keep the voter list as accurate as possible, these duties now necessitate a full-time employee who will work with federal, state, and county agencies to ensure list accuracy.

If the funds are not provided, the county knowledge gap will continue to grow, the workload of the agency will become unsustainable, and South Carolina's elections will be severely impacted.

*Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.*





Agency Name:	Election Commission		
Agency Code:	E280	Section:	102

## **FORM B1 – RECURRING OPERATING REQUEST**

<b>AGENCY PRIORITY</b>	2
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*Provide the Agency Priority Ranking from the Executive Summary.*

<b>TITLE</b>	Critical Needs Positions
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	General: \$1,165,021  Federal: \$0  Other: \$0  Total: \$1,165,021
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*What is the net change in requested appropriations for FY 2023-2024? This amount should correspond to the total for all funding sources on the Executive Summary.*

<b>NEW POSITIONS</b>	7.00
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*Please provide the total number of new positions needed for this request.*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark "X" for all that apply:</b>	
	<input type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input checked="" type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
	<input type="checkbox"/> Related to a Non-Recurring request – If so, Priority #	

<b>STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES</b>	<b>Mark "X" for primary applicable Statewide Enterprise Strategic Objective:</b>	
	<input type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
	<input checked="" type="checkbox"/>	Government and Citizens

<b>ACCOUNTABILITY OF FUNDS</b>	1.Ensure compliance with state and federal laws and agency policies and procedures.  2.Manage administrative, financial, and human resource activities of the agency
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*What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?*

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**RECIPIENTS OF FUNDS**

The S.C. State Election Commission would be the recipient of the funds. The funds would be used for funding the compensation and fringe benefits of the requested additional personnel.

*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

**JUSTIFICATION OF REQUEST**

The agency is requesting to positions to support critical needs of the agency.

Act 150 of 2022 amended many parts of Title 7 and the responsibilities of the SEC. One area of concern is the need to better educate and inform voters and stakeholders on how to register and vote in South Carolina, as well as increase qualified voter participation.

First, a Public Information Officer position to support the growing media demands on the agency. The PIO would be the chief communications officer of the agency and would be the individual charged with transmitting information to the media, voters, and other interest groups seeking information about voter registration and election issues in South Carolina.

Second, four Voter Education and Outreach Coordinators to support the efforts of the agency to increase public and stakeholder engagement. Following the 2020 election the agency is seeing a significant increase in interest in elections from stakeholders across South Carolina. These staffers would help alleviate the workload of existing staff that work with political parties, non-profit organizations, schools, and many other groups.

As the agency evolves, the workload of the administrative staff that support the agency's programs increases. Thus, additional administrative staff are needed.

First, an accountant whose primary responsibilities would be county election reimbursements and county board member stipends.

Second, a budget manager that will manage the state and federal reporting demands of the agency, as well as supervise and monitor the finances of the various agency programs.

These positions will greatly alleviate the workload of a growing agency with growing responsibilities.

*Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.*

Agency Name:	Election Commission		
Agency Code:	E280	Section:	102

## **FORM B2 – NON-RECURRING OPERATING REQUEST**

<b>AGENCY PRIORITY</b>	3
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*Provide the Agency Priority Ranking from the Executive Summary.*

<b>TITLE</b>	State Matching Funds for 2022 HAVA Grant
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	\$216,977
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*What is the net change in requested appropriations for FY 2023-2024? This amount should correspond to the total for all funding sources on the Executive Summary.*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark "X" for all that apply:</b>	
	<input type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input checked="" type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
<input checked="" type="checkbox"/>	Request for Non-Recurring Appropriations	
<input type="checkbox"/>	Request for Federal/Other Authorization to spend existing funding	
<input type="checkbox"/>	Related to a Recurring request – If so, Priority #	

<b>STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES</b>	<b>Mark "X" for primary applicable Statewide Enterprise Strategic Objective:</b>	
	<input type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
	<input checked="" type="checkbox"/>	Government and Citizens

<b>ACCOUNTABILITY OF FUNDS</b>	<p>Strategy 1.1: Maintain a statewide voter registration system that is secure, convenient, accessible, and meets the needs of the counties and citizens of South Carolina. This request would advance the strategy above by reducing lines and creating other efficiencies at polling places, reducing the time and resources necessary to process voter participation data, and improving the security of election infrastructure.</p> <p>Strategy 2.1: Support the statewide voting system ensuring it is easy to use, accurate, and secure. This request would advance the strategy above by providing a program to conduit audits of paper ballots to verify the results of the election as tabulated by the ballot scanners.</p>
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*What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?*

<b>RECIPIENTS OF FUNDS</b>	<p>The S.C. State Election Commission would be the recipient of the funds and would use the funds to meet the match requirement for the HAVA grant funds.</p>
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*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*



**JUSTIFICATION  
OF REQUEST**

The Consolidated Appropriations Act of 2022 provides funds to the U.S. Election Assistance Commission (EAC) as authorized under Title 1, Section 101, of the Help America Vote Act (HAVA) of 2002, to make grant payments to states. The funds are provided to improve the administration of elections for federal office, including to enhance election technology and make security improvements. States are required to match 20% of amounts awarded. South Carolina's total award was \$1,084,886 so the required state match is \$216,977.

*Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.*



Agency Name:	Election Commission		
Agency Code:	E280	Section:	102

## **FORM E – AGENCY COST SAVINGS AND GENERAL FUND REDUCTION CONTINGENCY PLAN**

<b>TITLE</b>	Agency Cost Savings and General Fund Reduction Contingency Plan
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<b>AMOUNT</b>	\$214,211
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*What is the General Fund 3% reduction amount? This amount should correspond to the reduction spreadsheet prepared by EBO.*

<b>ASSOCIATED FTE REDUCTIONS</b>	No FTE's would be reduced.
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*How many FTEs would be reduced in association with this General Fund reduction?*

<b>PROGRAM / ACTIVITY IMPACT</b>	Public Information & Training
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*What programs or activities are supported by the General Funds identified?*

<b>SUMMARY</b>	<p>The S.C State Election Commission's general fund appropriation is \$11,903,383.</p> <p>\$4,763,000 is exempt from mandated reductions as per Proviso 102.5</p> <p>Proviso 102.1 references Aid to County stipends for county boards of voter registration and election members, and the proviso exempts these funds from the calculation of mandated reductions.</p> <p>Proviso 102.6 states that recurring and nonrecurring primary and general election funds are exempt from the calculation of mandated reductions.</p> <p><math>\\$11,903,383 - 4,763,000 = 7,140,383</math></p> <p><math>\\$7,140,383 \times 3\% = 214,211.49</math></p>
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*Please provide a detailed summary of service delivery impact caused by a reduction in General Fund Appropriations and provide the method of calculation for anticipated reductions. Agencies should prioritize reduction in expenditures that have the least significant impact on service delivery.*

**AGENCY COST  
SAVINGS PLANS**

In order to absorb a 3% reduction, the S.C State Election Commission would reduce spending for supplies, training, and travel.

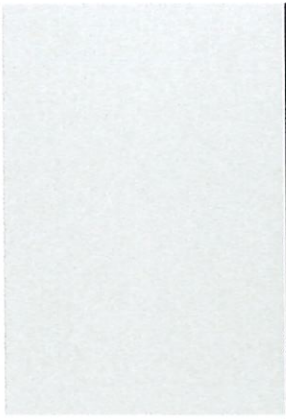
*What measures does the agency plan to implement to reduce its costs and operating expenses by more than \$50,000? Provide a summary of the measures taken and the estimated amount of savings. How does the agency plan to repurpose the savings?*

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## FORM F – REDUCING COST AND BURDEN TO BUSINESSES AND CITIZENS

<b>TITLE</b>	Reducing Cost and Burden to Business and Citizens  <i>Provide a brief, descriptive title for this request.</i>								
<b>EXPECTED SAVINGS TO BUSINESSES AND CITIZENS</b>	\$0  <i>What is the expected savings to South Carolina's businesses and citizens that is generated by this proposal? The savings could be related to time or money.</i>								
<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	Mark "X" for all that apply: <table border="1"> <tr> <td><input checked="" type="checkbox"/></td><td>Repeal or revision of regulations.</td></tr> <tr> <td><input type="checkbox"/></td><td>Reduction of agency fees or fines to businesses or citizens.</td></tr> <tr> <td><input type="checkbox"/></td><td>Greater efficiency in agency services or reduction in compliance burden.</td></tr> <tr> <td><input type="checkbox"/></td><td>Other</td></tr> </table>	<input checked="" type="checkbox"/>	Repeal or revision of regulations.	<input type="checkbox"/>	Reduction of agency fees or fines to businesses or citizens.	<input type="checkbox"/>	Greater efficiency in agency services or reduction in compliance burden.	<input type="checkbox"/>	Other
<input checked="" type="checkbox"/>	Repeal or revision of regulations.								
<input type="checkbox"/>	Reduction of agency fees or fines to businesses or citizens.								
<input type="checkbox"/>	Greater efficiency in agency services or reduction in compliance burden.								
<input type="checkbox"/>	Other								
<b>METHOD OF CALCULATION</b>	N/A  <i>Describe the method of calculation for determining the expected cost or time savings to businesses or citizens.</i>								
<b>REDUCTION OF FEES OR FINES</b>	N/A  <i>Which fees or fines does the agency intend to reduce? What was the fine or fee revenue for the previous fiscal year? What was the associated program expenditure for the previous fiscal year? What is the enabling authority for the issuance of the fee or fine?</i>								
<b>REDUCTION OF REGULATION</b>	N/A  <i>Which regulations does the agency intend to amend or delete? What is the enabling authority for the regulation?</i>								
<b>SUMMARY</b>	The S.C State Election Commission is required to collect the following fees per state law:  1. Section 71340: Filing fees from candidates to offset the cost of conducting primaries.  2. Section 7320: Fees associated with providing precinct lists to any registered voter in South Carolina at a reasonable price.  3. Proviso 102.7: Fees associated with participating in the S.C State Election Commission's Training and Certification classes to offset the cost for conducting the classes.								





*Provide an explanation of the proposal and its positive results on businesses or citizens. How will the request affect agency operations?*

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**2022**  
**Accountability Report**

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**SUBMISSION FORM**

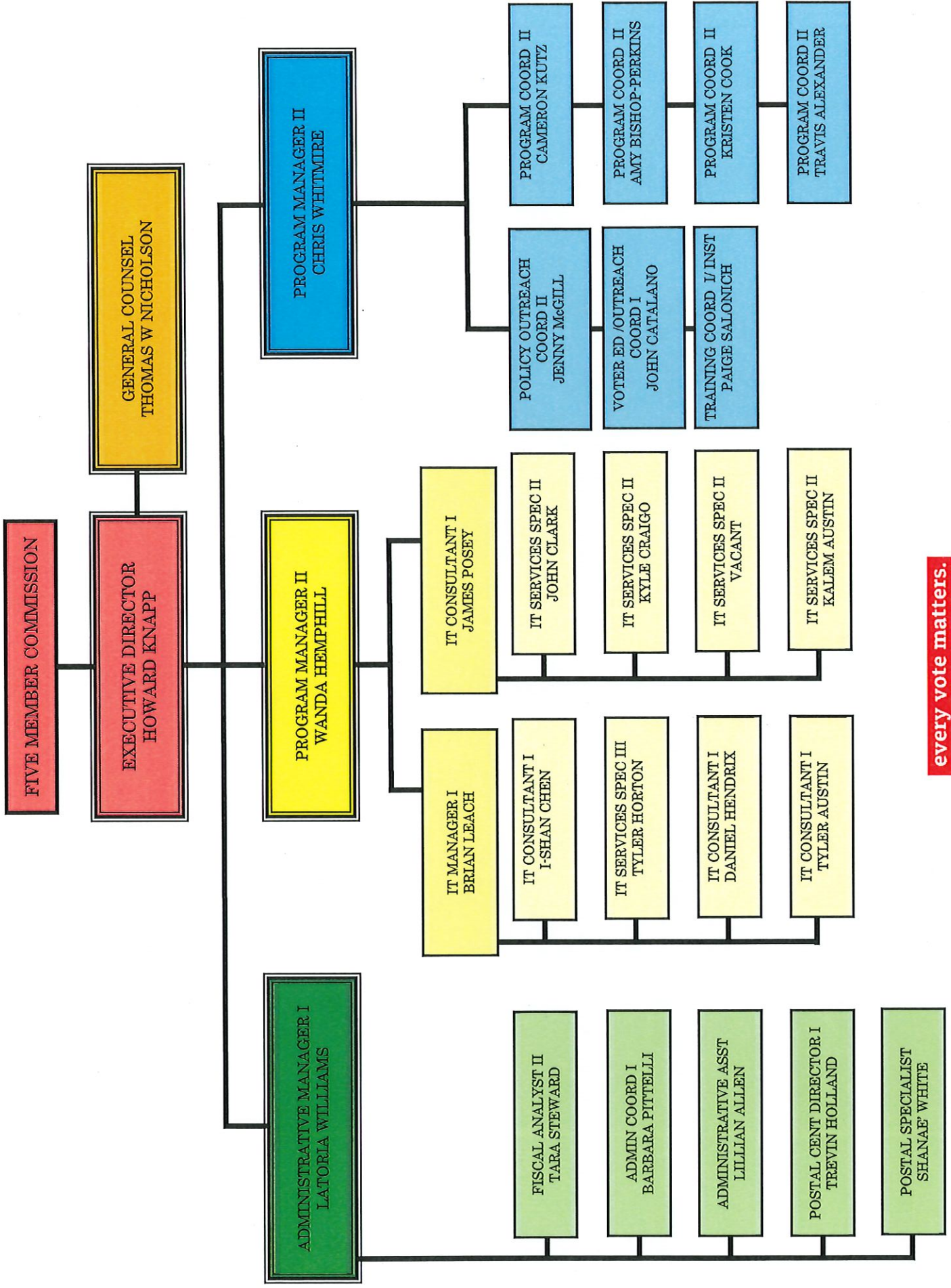
I have reviewed and approved the data submitted by the agency in the following templates:

- Data Template
  - Reorganization and Compliance
  - FY2022 Strategic Plan Results
  - FY2023 Strategic Plan Development
  - Legal
  - Services
  - Partnerships
  - Report or Review
  - Budget
- Discussion Template
- Organizational Template

I have reviewed and approved the financial report summarizing the agency's budget and actual expenditures, as entered by the agency into the South Carolina Enterprise Information System.

The information submitted is complete and accurate to the extent of my knowledge.

<b>AGENCY DIRECTOR</b> <b>(SIGN AND DATE):</b>	
<b>(TYPE/PRINT NAME):</b>	Howard M. Knapp
<b>BOARD/CMSN CHAIR</b> <b>(SIGN AND DATE):</b>	
<b>(TYPE/PRINT NAME):</b>	John Wells



every vote matters.  
every vote counts.



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## **AGENCY'S DISCUSSION AND ANALYSIS**

Elections are the foundation of our nation's representative democracy. The South Carolina State Election Commission (SEC) exists to protect and preserve the security, accuracy, accessibility, and credibility of our state's election infrastructure. Our mission is to ensure every eligible citizen has the opportunity to register to vote and participate in fair and impartial elections with the assurance that their vote will count. Conducting elections is a technologically and legally complex profession, subject to exceptional scrutiny by voters, candidates, media, the legal community, activists, and voter advocacy groups. This requires everyone involved in the elections process, whether at the municipal, county, or state level, to possess a wide variety of core competencies including technological, logistical and management skills, as well as a high level of election experience and expertise.

While state and local election officials share in the responsibility of conducting elections, the SEC, as the chief election agency in the state, is responsible for overseeing the overall voter registration and election process. Specifically, the agency is tasked with:

- Maintaining the statewide voter registration system
- Supporting the statewide voting system
- Supervising 46 county boards of voter registration and elections
- Performing audits and post-election analyses of county boards of registration and elections
- Assisting with county operations if a county election office fails to comply with state and federal law or SEC policies and procedures; or if a county is unable to certify election results in a timely manner
- Conducting a training and certification program for local election officials
- Conducting candidate filing and providing a candidate tracking system

Everything we do as an agency – our programs and projects – emanates from these responsibilities. The primary goal is to provide the highest level and quality of service possible within these mandates.

### **New Executive Director**

On January 27, 2022, the SEC voted unanimously to name Howard M. Knapp as Executive Director of the agency. Director Knapp became only the fifth person to lead the agency its 53-year history.

The Executive Director serves as the state's chief election official and is responsible for the day-to-day operations of the agency. Prior to becoming Executive Director, Knapp served as the Interim Executive Director and Director of Voter Services. In his role as Director of Voter Services, Knapp was responsible for information technology, cyber security, support of the statewide voting system, the agency's Area Representatives, and the agency's election audit initiatives and processes.

## **MAJOR ACHIEVEMENTS**

### **2022 Candidate Filing Period**

The SEC and county boards of voter registration and elections successfully conducted March candidate filing for the 2022 General Election. A total of 831 candidates seeking the nomination of one of the certified political parties filed at the offices of the SEC and county boards between noon, March 16 and noon, March 30. The SEC supports county boards by providing candidate filing processes and procedures and a candidate filing system. The SEC and county boards used the online Candidate Tracking System to make candidate names and filing documents available to the public in real time as candidates filed. In addition to the partisan candidate filing period, the SEC and county boards also conduct nonpartisan filing at various times through the election year. In total, 1,507 candidates filed to seek an office in the 2022 General Election.

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## 2022 Statewide Primaries

The SEC and county boards of voter registration and elections successfully conducted the Statewide Primaries and Runoffs on June 14 and 28, respectively. On May 13, 2022, Act 150 was signed into law making significant changes to the state's election processes including the establishment of early voting and changes to absentee voting. With only two full weeks before early voting was set to begin, SEC staff rose to meet the challenge and successfully implemented the changes in a timely manner.

The SEC created election databases, prepared voter registration lists, conducted training, and provided guidance and support to the 46 county boards of voter registration and elections. More than 16,000 poll workers and election officials across the state worked diligently to ensure the primaries and runoffs were a success.

- 2022 Statewide Primary Participation: 565,538
  - o Early Voting: 100,450 (18%)
  - o Absentee: 16,871 (3%)
  - o Election Day: 448,217 (79%)
- 2022 Primary Runoff Participation: 224,432
  - o Early Voting: 24,746 (11%)
  - o Absentee: 6,452 (3%)
  - o Election Day: 448,217 (86%)

## Implementation of Act 150 of 2022

Act 150 of 2022 both strengthened election security and increased accessibility for voters throughout the state, among other changes. The legislation codified post-election audits, made absentee voting more secure, and increased penalties for election crimes. The establishment of early voting gave every voter the option of voting during a two-week period prior to election day at as many as seven locations in every county. The bill passed on May 13<sup>th</sup>, just two full weeks before early voting was to begin and just one month prior to election day, which was a significant challenge. SEC staff worked diligently to rise to the challenge dedicating maximum time and effort to implement the changes in a timely manner. Some major components of the implementation effort included:

- Updating modules in the statewide voter registration system
- Developing and updated policies and procedures
- Creating and updating forms, envelopes, handouts, signs, and posters
- Training county election officials
- Educating voters

## Additional Election Results Audits

The SEC implemented independent results-verification audits statewide for the 2022 Statewide Primaries. These audits rely solely on the use of independent software to tabulate election results from scanned images of voted ballots. Results from the independent tabulation are then compared to the results of the voting system tabulation. Audit results are published at [scVOTES.gov](http://scVOTES.gov).

The SEC also expanded its post-election hand-count audit program by doubling the number of precincts and offices that are audited. The hand-count audit is designed to ensure the votes recorded by the scanners match what was verified by the voters. Voters verify their votes on their paper ballot before casting it. In a hand-county audit, election officials publicly open the ballot box and count the voter-verified paper ballots by hand. The results of the hand count are checked against the results of the voting system tabulation to detect any errors. The SEC determines the precincts and offices to be audited and county election officials perform the hand count. Audit results are published at [scVOTES.gov](http://scVOTES.gov).

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### Redistricting

As mandated by the United States Constitution, U.S. Census performs a count of our nation's population every ten years. Following each census, population counts are used to redraw congressional and state legislative district boundaries, as well as a multitude of local jurisdictional boundaries. Historically, the U.S. Census has provided redistricting data to states prior to April of the year following the census. However, the 2020 Census was delayed and the data did not reach states until September 2021, which created significant delays in the creation, approval, and implementation of redistricting plans.

Despite the challenge of working within a very compressed timeline, the SEC and county boards, with assistance from Revenue and Fiscal Affairs, successfully implemented redistricting plans in a timely manner for U.S. House of Representatives, State House of Representatives, County Councils, and a variety of other local districts. The State Senate plan is set for implementation prior to the 2024 General Election.

### Election Security

Protection of South Carolina's critical election infrastructure remained a top priority during FY2022. Elections face numerous threats from a wide variety of actors with various motives. The agency is committed to taking all reasonable measures to further enhance the state's election security posture. Major achievements in this fiscal year include:

- **CIS Vulnerability Disclosure Program.** The SEC entered into an agreement with the Center for Internet Security (CIS) as a participant in the CIS Vulnerability Disclosure Program (VDP). A VDP is a formalized process to receive, validate, remediate, and communicate vulnerability information that is identified by security researchers on specific technology systems. VDPs have proven successful in many industries, from large companies to government agencies. VDPs can be an effective and efficient way for an agency to improve its security posture. SCVotes.gov is currently enrolled in the VDP. Other applications of the VDP are being considered for future enrollment.
- **CrowdStrike Falcon Endpoint Protection.** The SEC has installed the CrowdStrike Endpoint Protection System (EPS) to increase the agency's ability to identify, detect, respond to, and remediate security incidents and alerts. The EPS is deployed directly to SEC laptops, workstations, and servers to provide device-level protection against known (signature-based) and unknown (behavioral-based) attacks and malicious activity. The SEC and the Center for Internet Security continuously monitor the EPS.
- **Risk and Vulnerability Assessment by the Department of Homeland Security.** The SEC participated in a Risk and Vulnerability Assessment performed by the Department of Homeland Security. The assessment took place over four days in August 2021. The assessment looked for external vulnerabilities an Internet-based user could exploit. DHS also conducted a phishing assessment of the SEC to determine the susceptibility of SEC staff and infrastructure to phishing attacks. Lastly, an internal evaluation was undertaken to determine the impact that an internal attacker could have on the SEC network and services.
- **Physical Security Assessments of County Offices and Storage Facilities.** The SEC and DHS conducted physical security assessments of all forty-six county voter registration and election offices and facilities as well as the SEC office. The assessments took place over the summer of 2021. In September of 2021, the SEC provided copies of these assessments to each county and included suggested remediation activities.
- **Integra.** The SEC has partnered with Integra to provide a tool for S.C. counties to create a security posture baseline. County boards answer a list of questions from different categories (physical security, risk assessment, policy, procedure, etc.). based on the National Institute of



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Standards and Technology (NIST) standards. After completion of all questions, a score is given to the county. The SEC reviews the reports and provides recommendations and feedback on weaknesses and strengths. The SEC is working towards full county participation with a more than half having completed the assessment at the time of this report.

The SEC continues working with a broad-based team of federal, state, and private cybersecurity, law enforcement and intelligence professionals to ensure the agency takes every prudent measure to enhance the security and resilience of the state election infrastructure. These partnerships provide a multitude of resources and services including:

- Network scanning and monitoring
- Cyber and physical risk and vulnerability assessments
- Remediation
- Information sharing
- Response support
- Security training
- Advice on strengthening our security posture

The SEC continues to improve its security posture by adding layers of security to address changes in the environment and the emergence of new technologies and threats. Taking all reasonable measures to bolster the security and resilience of the state's election infrastructure will remain a top priority for the agency.

#### **Voter Education and Outreach**

The SEC continued to reach out and educate voters on all aspects of voter registration and elections. Communication channels include educational brochures, posters, videos, public events, the agency website (scVOTES.gov), social media messaging, and newspaper, radio, and television ad campaigns.

The agency's voter education objectives include:

- Encouraging voter registration
- Inspiring voter turnout
- Recruiting poll managers
- Preparing voters for election day
- Combating mis- and disinformation
- Establishing the SEC as a trusted source of election information

In FY2022, particular attention was given to

- Early Voting and Absentee Changes – In the short time between passage of the early voting bill and the opening of early voting for the June Primaries, the SEC shared information through press releases, social media, and its website, scVOTES.gov. In addition, the SEC quickly produced newspaper, radio and television ads that ran throughout the state announcing the new opportunity to vote early.
- Election Integrity – Interest in South Carolina's election integrity measures has never been greater. During FY2022, SEC staff continued to field numerous inquiries regarding these measures from various individuals and organizations. It became clear there was a lack of a general understanding of our state and federal laws and SEC policies and procedures as it relates to the voter registration system, the statewide voting system, and our election process in general. To help resolve this, the SEC developed the SEC Election Integrity Handbook, designed to give a brief description of how we protect the integrity of the state's elections from A to Z. Some topics include:
  - o Cyber and physical security
  - o Removing disqualified voters from the list

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- o Voting system security
- o Transparency measures
- o Election day operations
- o Photo ID requirements
- o Results tabulation, audits, and reporting
- o Election crimes and punishment
- Absentee Ballot Tracking – The SEC implemented a statewide ballot tracking system prior to the June Primaries. The system allows voters to track their absentee ballot envelope through the U.S. Postal Service, similar to tracking a package ordered from an online retailer, giving voters more confidence that their vote will count when voting absentee.

## **KEY OPPORTUNITIES & CHALLENGES**

### **Election Security**

One of the agency's top priorities is working to ensure all reasonable measures are taken to improve and protect the security and resilience of the state's election infrastructure. The U.S. Department of Homeland Security designated election systems as critical infrastructure in January 2017. The SEC has applied considerable resources to hardening both the state's voting and voter registration systems by applying testing, assessments, and technological and human resources. The development of an unprecedented security partnership of state, federal and private security professionals as well as state and federal law enforcement and intelligence agencies was launched to improve protection of the state's election infrastructure during this period.

One of the most substantial, challenging, and continuing threats is the spread of misinformation, disinformation and malinformation (MDM) about the administration of elections.

- Misinformation is false, but not created or shared with the intention of causing harm.
- Disinformation is deliberately created to mislead, harm, or manipulate a person, social group, organization, or country.
- Malinformation is based on fact, but used out of context to mislead, harm, or manipulate.

Whether intentional or not, the spread of MDM threatens to disrupt the public's trust in elections and impact the ability of individual voters to effectively exercise the franchise. The SEC works to combat the spread of MDM in various ways.

- Promotes election officials as the trusted source of information
- Drives voters directly to SEC information channels
- Ensures voters are getting accurate election information
- Openly communicates plans, procedures, and processes
- Avoids actions that would unintentionally amplify or spread disinformation
- Educates voters to rely on trusted sources and to not share unverified information

Our elections continue to face threats that challenge the agency's cyber and physical security initiatives. The SEC has been proactive through partnerships with federal, state, private, and local entities. However, the need to adapt to the every-evolving security environment along with the need to train local election officials and harden local infrastructure is a major challenge that the agency continues to address. Implementation of new auditing programs, deployment of county network scanners, security training, assessments, testing, and remediation are all ongoing security challenges facing the SEC moving into FY2023.

### **Additional Auditing Programs**

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At the end of FY2022, the SEC received approval for FY2023 funding to establish an SEC Compliance Auditing Division. A combination of this agency experience and recommendations of outside reviewers have highlighted a need for a separate audit department dedicated solely to county compliance efforts. Establishment of this new division will serve to ensure all counties uniformly comply with federal and state election laws, as well as agency regulations, directives, policies, and procedures. The division will be responsible for the county compliance auditing process year-round and would manage and oversee the election results auditing process. Audit results will be shared with the county board and published on the agency's website.

### **Training Program Expansion and Improvements**

The SEC plans to request FY2024 funding for the creation of a separate training division. In the last two years, almost half of the county directors in the state have resigned. Also, a large number of county board members have declined appointment to additional terms. Because of this unprecedented turnover, an enormous knowledge and competency gap has been created across the state, and the SEC is beginning to see counties making unacceptable and avoidable errors before, during, and after elections. While these errors have not yet reached the level of impacting the results of elections, the current staffing level of agency is not adequate to meet and resolve this growing problem.

The SEC has operated a county certification program since the 1990s. The program has been administered by a department within a larger division and has been historically run by a single training coordinator with classes being taught periodically by existing agency staff. This request would create a division dedicated solely to training election officials. Creation of the division would allow for more training classes conducted by dedicated trainers, allowing other agency staff to focus on their duties. Furthermore, the agency would have the people and resources necessary to conduct training in the field, offer more virtual training programs, and improve other training resources for county election officials.

### **Election Interference**

Groups and individuals who believe widespread fraudulent and criminal activity changed the national outcome of the 2020 General Election continue to present a significant challenge to the ability of the agency to accomplish its core mission. While the SEC cannot speak directly to the integrity of elections in other states, we can say unequivocally that the 2020 General Election in South Carolina resulted in a fair and accurate account of the will of the state's electorate. There is absolutely no evidence of any significant fraud, criminal activity or negligence related to the 2020 General Election.

No organization is more concerned about election integrity in our state than the SEC. If ever presented with any evidence of these claims, this agency would be the first to act. The SEC believes it is patriotic to question government and hold government responsible to the people. The SEC believes in transparency and strives to provide the public with records and information in a way that aids citizens in finding truth and understanding about how our election process works.

Nevertheless, organized groups and individuals, often guided and supported by out-of-state groups and figureheads, continue to make baseless claims regarding the integrity of our state's elections. The claims are based either purely on belief or a misunderstanding or misrepresentation of elements of the process, which in many cases appears to be intentional. Specifically, the SEC is concerned with:

- The impact on public confidence in elections.
- Efforts by activists to infiltrate the election system by working to become county board members, election staff, and poll workers.



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- Poll watchers and observers taking advantage of transparency measures to cause chaos, disruption, and interference at polling places.
- Weaponizing of the S.C. Freedom of Information Act to overwhelm election officials with repetitive, burdensome, frequent, and numerous requests for records. The SEC has received approximately 160 requests this calendar year as of the date of this report – more than five times the agency average. Moreover, the SEC is also affected by additional requests for county election records as the agency provides guidance to county boards on election-related matters.
- Loss of time and resources addressing inquiries and lawsuits and its effect on the agency's ability to accomplish critical tasks.
- The potential for activists to be motivated to violence.

### **RISK ASSESSMENT AND MITIGATION STRATEGIES**

The most negative impact on the public would be an event that causes the loss of integrity of, or public confidence in, the election process. The election process is comprised of various laws, policies, procedures, people, places, and systems. The election systems most critical to the Agency are the statewide voter registration system and the statewide voting system. A failure or compromise of either of these systems would have the potential to cause a statewide failure to register voters and conduct fair and accurate elections.

The SEC works with federal law enforcement and intelligence agencies, other S.C. state agencies, and private security vendors daily to manage, monitor, and secure South Carolina's election infrastructure. These efforts include identifying ways to increase the security of all agency networks, public facing websites, and both the voter registration and voting system used in our state.

The SEC does not have the capabilities or resources to protect the State's election infrastructure alone. The nature and level of outside help would depend on the type of threat or vulnerability.

The agencies listed below would be called upon to assist in identifying and addressing security threats and vulnerabilities which have the potential to impact the Agency's ability to conduct voter registration and elections.

- S.C. General Assembly
- S.C. Governor's Office
- S.C. Department of Administration
- S.C. Law Enforcement Division
- U.S. Department of Homeland Security
- U.S. Department of Justice
- Federal Bureau of Investigation
- U.S. Election Assistance Commission
- Multi-State Information Sharing & Analysis Center
- Election Infrastructure Information Sharing & Analysis Center
- County governments & law enforcement
- County boards of voter registration and elections
- S.C. Department of Motor Vehicles
- S.C. Department of Social Services
- S.C. Department of Health & Human Services
- S.C. Department of Health & Environmental Control
- S.C. Department of Mental Health

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- S.C. Commission for the Blind
- S.C. Department of Alcohol & Other Drug Abuse Services
- S.C. Department of Disabilities & Special Needs
- S.C. Vocational Rehabilitation Department

### **Potential Legislative Actions to Mitigate Risks**

NOTE: None of the items below are intended to be a statement from the SEC or its Executive Director discrediting the merit of any election law as prohibited by S.C. Code 7-3-10(E)(2) and 7-3-20(C)(2).

1. South Carolina's leaders can help support the agency's election integrity messaging by proactively sharing accurate information about the state's election process and refusing to give groups and individuals a platform for spreading disinformation and unfounded conspiracy theories. The General Assembly could also establish laws to specifically address harassment or threats against election officials.
2. The General Assembly could help make clear to county governments that county boards of voter registration and elections are county, not state, entities; and could set a baseline level of support that must be provided by county governments. While the SEC believes it is very clear the boards are county entities, and several S.C. Attorney General Opinions confirm this, many county administrations (including county council members) believe and have stated publicly that county election offices are state offices. Based on this posture, some county administrations refuse to provide appropriate staffing levels and salaries, appropriate office and storage facilities, and legal advice or representation.
3. To address election director vacancies and the resulting loss of institutional knowledge, the General Assembly could take action to help raise the level of professionalism in election administration by setting standards for election official education, experience, and salary, as well as standards for county office staff size relative to population. These standards would eliminate the unacceptable one-person election offices that currently exist. The General Assembly could also increase poll manager pay to encourage new volunteers and retain existing managers.

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Please enter the complete text of the agency's current vision statement:  The State Election Commission will conduct secure, fair and impartial elections through the management of resources along with the use of innovative strategies and technologies to reflect the will of the electorate in South Carolina	Please select the year from the drop-down menu that this vision statement was adopted by the agency:  2016	Does the agency have any major or minor recommendations for reorganization requiring legislative change(s) that would allow the agency to operate more effectively and efficiently?  No	If "Yes" is entered in column R, then please describe your recommendations for reorganization requiring legislative change below. If your agency is making more than one recommendation, please number your list and separate each with a semicolon.	Does the agency intend to make any other major reorganization to divisions, departments, or programs to allow the agency to operate more effectively and efficiently in FY 2022-2023?  Yes	If "Yes" is entered in column T, then please describe the agency's intended reorganization efforts for FY 2022-23 below. If the agency intends more than one major reorganization, please number your list and separate each with a semicolon.
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This team would be responsible for the county compliance auditing process at the agency and would conduct election compliance audits year-round. Results of these reports will be shared with the respective counties and published on the agency's website.

Is the agency in compliance with S.C. Code Ann. § 2-1-230, which requires submission of certain reports to the Legislative Services Agency for publication online and the State Library? See also S.C. Code Ann. § 60-2-30 ? Yes	If "No" was entered in column V, then please explain why the agency is not in compliance.	Is the agency in compliance with various requirements to transfer its records, including electronic ones, to the South Carolina Department of Archives and History? See the Public Records Act (S.C. Code Ann. § 30-1-10 through 30-1-180) and the South Carolina Uniform Electronic Transactions Act (S.C. Code Ann. § 26-6-10 through 26-10-210). Yes	Does the law allow your agency to promulgate regulations? Yes	If "Yes" was entered in column X, then please list the law number(s) which gives the agency the authority to promulgate regulations. (If there is more than one law number, please separate each law number with a semicolon.) S.C. Code § 7-5-155; S.C. Code § 7-5-185; S.C. Code § 7-5-186; S.C. Code § 7-13-325; S.C. Code § 7-13-610; S.C. Code § 7-13-611; S.C. Code § 7-13-1400; S.C. Code § 7-13-1490; S.C. Code § 7-15-10; S.C. Code § 7-15-260; S.C. Code § 7-15-650; S.C. Code § 7-15-690	Does your agency currently have regulations promulgated? Yes	Is the agency in compliance with S.C. Code Ann. § 2-23-120 (j), which requires an agency to conduct a formal review of its regulations every five years? Yes	Who from this agency is completing the legal data chart and what is their title? Thomas Nicholson-General Counsel
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# SIGNIFICANT EVENTS



**READ INSTRUCTIONS:** Please list significant events related to your agency that occurred in FY2022. This may include, but is not limited to, programs added or cut and department(s) or division(s) row. If the significant event impacted more than one agency measure, then the submitting agency should relist the significant event, and all corresponding data in the other columns, in as many impacted measure per each row. Please note that some columns have a drop down menu. If a drop down menu is provided, only responses listed in the drop down menu may be used to comp responses are needed for Column G that aren't listed in the drop-down menu, email AAR@admin.sc.gov.

Fiscal year for reporting (autofills)	Description of Event:	Month Started (Choose July if continuing from previous year)	Month Ended (Choose June if the event continues past FY2022)	Agency Measures Impacted (one measure per row)
FY2022	Enter the first significant event in this cell.			



# STRATEGIC PLAN FY2022 RESULTS

**STOP** **READ INSTRUCTIONS:** The table below has been pre-populated with data from last year's accountability report. Please review for correctness. Agencies are NOT to add, alter, or delete data other than data in columns highlighted in green (i.e., columns M and W). Enter the data requested in the columns M and W. Do NOT add any rows with additional information. If any columns other than M and W have incorrect information, please email AAH@admin.hsc.gov. Please note that some columns have a drop down menu. If a drop down menu is provided, only responses listed in the drop down menu may be used to complete the data.

Enter the state fiscal year for which you are reporting.	Statewide Enterprise Objective from the drop down menu.	Goal number corresponding to column F	Agency Goal Description	Strategy number corresponding to column H	Strategy description to meet corresponding agency goal listed in column F	Performance Measure number corresponding to column J	Performance Measure description aligned with corresponding strategy listed in column H.
FY2022	Government and Citizens	1	Provide for a system of voter registration that is free of barriers	1.1	Maintain a statewide voter registration system that is secure, convenient, accessible and meets the needs of the counties and citizens of South Carolina	1.1.1	Voters registered during fiscal year
FY2022	Government and Citizens	1	Provide for a system of voter registration that is free of barriers	1.2	Ensure citizens have accessible methods to register to vote	1.2.1	Percentage voters registered online
FY2022	Government and Citizens	1	Provide for a system of voter registration that is free of barriers	1.2	Ensure citizens have accessible methods to register to vote	1.2.2	Percentage voters registered at NVRA agencies
FY2022	Government and Citizens	1	Provide for a system of voter registration that is free of barriers	1.2	Ensure citizens have accessible methods to register to vote	1.2.3	Percentage voters registered in-office and by mail
FY2022	Government and Citizens	2	Certify and support a statewide voting system that meets state law, federal voting system standards and is accessible for all voters	2.1	Support the statewide voting system ensuring it is easy to use, accurate and secure	2.1.1	Number of elections supported by SEC
FY2022	Government and Citizens	2	Certify and support a statewide voting system that meets state law, federal voting system standards and is accessible for all voters	2.1	Support the statewide voting system ensuring it is easy to use, accurate and secure	2.1.2	Number of election databases produced by SEC
FY2022	Education, Training, and Human Development	3	Support counties in conducting voter registration and fair, open and impartial elections	3.1	Provide supervision, training, guidance and resources to counties to aid in voter registration and elections	3.1.1	Percentage of county election officials in compliance with Training and Certification Program (Note: Previous measurement only included board members. Current includes board members, directors and staff)
FY2022	Education, Training, and Human Development	3	Support counties in conducting voter registration and fair, open and impartial elections	3.1	Provide supervision, training, guidance and resources to counties to aid in voter registration and elections	3.1.2	Number of poll workers trained for statewide primaries/runoffs

FY2022	Education, Training, and Human Development	3	Support counties in conducting voter registration and fair, open and impartial elections	3.1	Provide supervision, training, guidance and resources to counties to aid in voter registration and elections	3.1.3	Number of poll workers trained for statewide general election
FY2022	Education, Training, and Human Development	3	Support counties in conducting voter registration and fair, open and impartial elections	3.2	Ensure compliance with state and federal laws and agency policies and procedures	3.2.1	Number of elections overturned by protests
FY2022	Education, Training, and Human Development	3	Support counties in conducting voter registration and fair, open and impartial elections	3.3	Provide public education and information	3.3.1	Number of total visits to scvotes.gov
FY2022	Education, Training, and Human Development	3	Support counties in conducting voter registration and fair, open and impartial elections	3.3	Provide public education and information	3.3.2	Number of social media followers
FY2022	Government and Citizens	4	Effectively oversee all agency programs and operations	4.1	Manage administrative, financial and human resource activities of the agency	4.1.1	Percentage of Employee Performance Management System (EPMS) evaluations conducted
FY2022	Government and Citizens	4	Effectively oversee all agency programs and operations	4.1	Manage administrative, financial and human resource activities of the agency	4.1.2	Employee retention rate (non-retirements)
FY2022	Government and Citizens	4	Effectively oversee all agency programs and operations	4.2	Manage funds appropriated for aid to county supplements	4.2.1	Total reimbursement provided for county poll workers following statewide election (base figure calculated on 2016 SW primary reimbursements; target figure includes 2106 primaries, runoffs, and PPP reimbursements)
FY2022	Government and Citizens	4	Effectively oversee all agency programs and operations	4.2	Manage funds appropriated for aid to county supplements	4.2.2	Total reimbursement provided for other county election expenses following statewide election (base figure calculated on 2016 SW primary reimbursements; target figure includes 2016 primaries, runoffs, and PPP reimbursements)
FY2022	Government and Citizens	4	Effectively oversee all agency programs and operations	4.2	Manage funds appropriated for aid to county supplements	4.2.3	Total amount paid for county board member stipends

Performance Measure Base	Performance Measure Target	Performance Measure Actual	Performance Measure Value Type	Desired Outcome for Target Value	Time Applicable	Calculation Method	Data Source	Where can the data be found?	What stakeholder need is most satisfied when the agency meets this measure?	Please list the specific stakeholder or stakeholder population referenced in the previous question.	State Funded Program Number Responsible for this Measure	Enter additional information for actual data that is inconsistent with the desired target.
321959	200000	184549	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Number of active voter registration records with a voter registration date within the period (Voters previously registered in another county are included in new registrations)	Statewide Voter Registration System (RP0061)	Voter Services Division			2000.010000.000	
49%	30%	17%	Percent	equal to or greater than	State Fiscal Year (July 1 - June 30).	# of voters registered through online voter registration / total # of voters registered within the reporting period	Statewide Voter Registration System (RP0061)	Voter Services Division			2000.010000.000	
39%	60%	75%	Percent	equal to or greater than	State Fiscal Year (July 1 - June 30).	# of voters registered through NVRA agencies / total # of voters registered within the reporting period	Statewide Voter Registration System (RP0061)	Voter Services Division			2000.010000.000	
12%	10%	8%	Percent	equal to or greater than	State Fiscal Year (July 1 - June 30).	# of voters registered by mail and in office / total # of voters registered within the reporting period	Statewide Voter Registration System (RP0061)	Voter Services Division			2000.010000.000	
220	266	292	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Total number of elections in the state	Voter Services Division records	Voter Services Division			2000.010000.000	
220	266	292	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Total number of election definitions (databases) produced by SEC	Voter Services Division records	Voter Services Division			2000.010000.000	
86%	100%	95%	Percent	Maintain	State Fiscal Year (July 1 - June 30).	# of election officials trained/total # of election officials	Training Management System	Division of Administration	State of South Carolina	Monitor and evaluate training certification compliance	2502.000000.00	
12000	15000	17000	Count	Determine after choice of target is made.	State Fiscal Year (July 1 - June 30).	Number of poll workers used/trained / Total number of poll workers	Division of Administration records	Division of Administration	State of South Carolina	Monitor and evaluate training for all poll workers for statewide primaries/runoffs	0100.010000.000	



17129	0	20000	0	Count	equal to or greater than	State Fiscal Year (July 1 - June 30)	Total number of poll workers used/trained	Division of Administration records	Division of Administration	State of South Carolina	Measurement of poll workers that have been trained for election work for general elections	0100.010000.000
0	0	0	0	Count	Maintain	State Fiscal Year (July 1 - June 30)	Number of federal, state or county elections overturned	Division of Administration records	Division of Administration	Voters, candidates	Measure for gauging efforts to ensure elections conducted in compliance with state and federal laws, SEC policies and procedures	2000.010000.000; 2502.000000.000; 3500.050000X000
577744	2286679	1024718	Count	equal to or greater than	State Fiscal Year (July 1 - June 30)	Total number of "users" during fiscal year	sc\votes.gov\Google Analytics	Public Information	Public Information			0100.010000.000
13800	15797	17773	Count	equal to or greater than	State Fiscal Year (July 1 - June 30)	Total number of followers on all social media	Facebook, Instagram, Twitter	Public Information	Public Information			0100.010000.000
100%	100%	100%	Percent	Maintain	State Fiscal Year (July 1 - June 30)	Total number of EPMS evaluations completed for employees/ Total number of employees	Division of Administration records	Division of Administration	Division of Administration	State of South Carolina	Monitor and evaluate workforce performance	0100.010000.000
100%	100%	100%	Percent	equal to or greater than	State Fiscal Year (July 1 - June 30)	# of employees retained during the fiscal year (excluding retirements) / Total # of employees	Division of Administration records	Division of Administration	Division of Administration	State of South Carolina	Measurement of workforce satisfaction and performance	0100.010000.000 2000.010000.00
\$5,838,243.00	\$3,500,000.00	\$2,662,755.61	Dollar Amount	Equal to or greater than	State Fiscal Year (July 1 - June 30)	In even-numbered fiscal years, the figure reflects the amount reimbursed for county poll workers for the statewide primaries and runoff. In odd-numbered fiscal years, the figure reflects the amount reimbursed for the general election.	Division of Administration and Finance records	Division of Administration	Division of Administration	State of South Carolina	Monitor and evaluate the cost of conducting expenses for the election workers	3500.050000X000
\$841,146.00	\$800,000.00	\$570,333.69	Dollar Amount	Equal to or greater than	State Fiscal Year (July 1 - June 30)	In even-numbered fiscal years, the figure reflects the amount reimbursed for county election expenses for the statewide primaries and runoff. In odd-numbered fiscal years, the figure reflects the amount reimbursed for the general election.	Division of Administration and Finance records	Division of Administration	Division of Administration	State of South Carolina	Monitor and evaluate the cost of conducting expenses for the elections	3500.050000X000
\$452,467.00	\$475,000.00	\$448,717.63	Dollar Amount	Equal to or greater than	State Fiscal Year (July 1 - June 30)	Amount paid to county board members for stipend	Division of Administration and Finance records	Division of Administration	Division of Administration	Board Members	Track reimbursement amounts to board members in each county	3003.000000.000

No general election during this reporting period

# STRATEGIC PLAN DEVELOPMENT FOR FY2023

**STOP** **READ INSTRUCTIONS:** Use the template below to record each Performance Measure (columns I and J) that your agency will be submitting for the 2023 accountability report. Only one Performance Measure should be completed per row. Complete the data in all corresponding columns occurring before (columns D-H) and after (columns K-W) each Performance Measure listed. Columns A,B,C will autofill. Columns D,N,O, and P have dropped down menus. Please note that some columns have a drop down menu. If a drop down menu is provided, only responses listed in the drop down menu may be used to complete the data.

Fiscal Year for which this Strategic Plan will be used (autofill)	Statewide Enterprise Objective from the drop down menu.	Goal number corresponding to column F	Agency Goal Description	Strategy number corresponding to column H	Strategy description to meet corresponding agency goal listed in column F that is secure, convenient, accessible and meet the needs of the counties and citizens of South Carolina	Measure number corresponding to column J	Performance Measure description aligned with corresponding strategy listed in column H.	Performance Measure Base
FY2023	Government and Citizens	1	Provide for a system of voter registration that is free of barriers	1.1	Maintain a statewide voter registration system that is secure, convenient, accessible and meet the needs of the counties and citizens of South Carolina	1.1.1	Voters registered during fiscal year	184,549
FY2023	Government and Citizens	1	Provide for a system of voter registration that is free of barriers	1.2	Ensure citizens have accessible methods to register to vote	1.2.1	Percentage voters registered online	17%
FY2023	Government and Citizens	1	Provide for a system of voter registration that is free of barriers	1.2	Ensure citizens have accessible methods to register to vote	1.2.2	Percentage voters registered at NVRA agencies	75%
FY2023	Government and Citizens	1	Provide for a system of voter registration that is free of barriers	1.2	Ensure citizens have accessible methods to register to vote	1.2.3	Percentage voters registered in-office and by mail	8%
FY2023	Government and Citizens	2	Certify and support a statewide voting system that meets state law, federal voting system standards and is accessible for all voters	2.1	Support the statewide voting system ensuring it is easy to use, accurate and secure	2.1.1	Number of elections supported by SEC	292
FY2023	Government and Citizens	2	Certify and support a statewide voting system that meets state law, federal voting system standards and is accessible for all voters	2.1	Support the statewide voting system ensuring it is easy to use, accurate and secure	2.1.2	Number of election databases produced by SEC	292
FY2023	Education, Training, and Human Development	3	Support counties in conducting voter registration and fair, open and impartial elections	3.1	Provide supervision, training, guidance and resources to counties to aid in voter registration and elections	3.1.1	Percentage of county election officials in compliance with Training and Certification Program (Note: Previous measurement only included board members. Current includes board members, directors and staff)	95%
FY2023	Education, Training, and Human Development	3	Support counties in conducting voter registration and fair, open and impartial elections	3.1	Provide supervision, training, guidance and resources to counties to aid in voter registration and elections	3.1.2	Number of poll workers trained for statewide primaries/runoffs	17000

FY2023	Education, Training, and Human Development	3	Support counties in conducting voter registration and fair, open and impartial elections	3.1	Provide supervision, training, guidance and resources to counties to aid in voter registration and elections	3.1.3	Number of poll workers trained for statewide general election	17129
FY2023	Education, Training, and Human Development	3	Support counties in conducting voter registration and fair, open and impartial elections	3.2	Ensure compliance with state and federal laws and agency policies and procedures	3.2.1	Number of elections overturned by protests	0
FY2023	Education, Training, and Human Development	3	Support counties in conducting voter registration and fair, open and impartial elections	3.3	Provide public education and information	3.3.1	Number of total visits to svotes.gov	1024718
FY2023	Education, Training, and Human Development	3	Support counties in conducting voter registration and fair, open and impartial elections	3.3	Provide public education and information	3.3.2	Number of social media followers	17773
FY2023	Government and Citizens	4	Effectively oversee all agency programs and operations	4.1	Manage administrative, financial and human resource activities of the agency	4.1.1	Percentage of Employee Performance Management System (EPMS) evaluations conducted	100%
FY2023	Government and Citizens	4	Effectively oversee all agency programs and operations	4.1	Manage administrative, financial and human resource activities of the agency	4.1.2	Employee retention rate (non-retirement)	100%
FY2023	Government and Citizens	4	Effectively oversee all agency programs and operations	4.2	Manage funds appropriated for aid to county supplements	4.2.1	Total reimbursement provided for county poll workers following statewide election (base figure calculated on 2016 SW primary reimbursements; target figure includes 2106 primaries, runoffs, and PPP reimbursements)	\$2,662,756.00
FY2023	Government and Citizens	4	Effectively oversee all agency programs and operations	4.2	Manage funds appropriated for aid to county supplements	4.2.2	Total reimbursement provided for other county election expenses following statewide election (base figure calculated on 2016 SW primary reimbursements; target figure includes 2016 primaries, runoffs, and PPP reimbursements)	\$570,334.00
FY2023	Government and Citizens	4	Effectively oversee all agency programs and operations	4.2	Manage funds appropriated for aid to county supplements	4.2.3	Total amount paid for county board member stipends	\$448,718.00



Performance Measure Target	Performance Measure Actual	Performance Measure Value Type	Desired Outcome for Target Value	Time Applicable	Calculation Method	Data Source	Where can the data be found?	What stakeholder need is most satisfied when the agency meets this measure?	Please list the specific stakeholder or stakeholder population referenced in the previous question.	State Funded Program Number Responsible for this Measure
200000		Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Number of active voter registration records with a voter registration date within the period (Voters previously registered in another county are included in new registrations)	Statewide Voter Registration System (RP0061)	Voter Services Division			2000.010000.000
20%		Percent	equal to or greater than	State Fiscal Year (July 1 - June 30).	# of voters registered through online voter registration / total # of voters registered within the reporting period	Statewide Voter Registration System (RP0061)	Voter Services Division			2000.010000.000
60%		Percent	equal to or greater than	State Fiscal Year (July 1 - June 30).	# of voters registered through NVRA agencies / total # of voters registered within the reporting period	Statewide Voter Registration System (RP0061)	Voter Services Division			2000.010000.000
10%		Percent	equal to or greater than	State Fiscal Year (July 1 - June 30).	# of voters registered by mail and in office / total # of voters registered within the reporting period	Statewide Voter Registration System (RP0061)	Voter Services Division			2000.010000.000
300		Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Total number of elections in the state	Voter Services Division records	Voter Services Division			2000.010000.000
300		Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Total number of election definitions (databases) produced by SEC	Voter Services Division records	Voter Services Division			2000.010000.000
100%		Percent	Maintain	State Fiscal Year (July 1 - June 30).	# of election officials trained/ total # of election officials	Training Management System	Division of Administration	State of South Carolina	Monitor and evaluate training certification compliance	2502.000000.00
15000		Count	Determine after choice of target is made.	State Fiscal Year (July 1 - June 30).	Number of poll workers used/trained / Total number of poll workers	Division of Administration records	Division of Administration	State of South Carolina	Monitor and evaluate training for all poll workers for statewide primaries/runoffs	0100.010000.000

20000	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Total number of poll workers used/trained	Division of Administration records	Division of Administration	State of South Carolina	Measurement of poll workers that have been trained for election work for general elections	0100.010000.000
0	Count	Maintain	State Fiscal Year (July 1 - June 30).	Number of federal, state or county elections overturned	Division of Administration records	Division of Administration	Voters, candidates	Measure for gauging efforts to ensure elections conducted in compliance with state and federal laws, SEC policies and procedures	2000.010000.000; 2502.000000.000; 3500.050000X000
2286679	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Total number of "users" during fiscal year	seVotes.gov/Google Analytics	Public Information			0100.010000.000
18000	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Total number of followers on all social media	Facebook, Instagram, Twitter	Public Information			0100.010000.000
100%	Percent	Maintain	State Fiscal Year (July 1 - June 30).	Total number of EPMS evaluations completed for employees/ Total number of employees	Division of Administration records	Division of Administration	State of South Carolina	Monitor and evaluate workforce performance	0100.010000.000
100%	Percent	equal to or greater than	State Fiscal Year (July 1 - June 30).	# of employees retained during the fiscal year (excluding retirements) / Total # of employees	Division of Administration records	Division of Administration	State of South Carolina	Measurement of workforce satisfaction and performance	0100.010000.000 2000.010000.00
\$3,500,000.00	Dollar Amount	Equal to or greater than	State Fiscal Year (July 1 - June 30).	In even-numbered fiscal years, the figure reflects the amount reimbursed for county poll workers for the statewide primaries and runoff. In odd-numbered fiscal years, the figure reflects the amount reimbursed for the general election.	Division of Administration and Finance records	Division of Administration	State of South Carolina	Monitor and evaluate the cost of conducting expenses for the election workers	3500.050000X000
\$800,000.00	Dollar Amount	Equal to or greater than	State Fiscal Year (July 1 - June 30).	In even-numbered fiscal years, the figure reflects the amount reimbursed for county election expenses for the statewide primaries and runoff. In odd-numbered fiscal years, the figure reflects the amount reimbursed for the general election.	Division of Administration and Finance records	Division of Administration	State of South Carolina	Monitor and evaluate the cost of conducting expenses for the elections	3500.050000X000
\$475,000.00	Dollar Amount	Equal to or greater than	State Fiscal Year (July 1 - June 30).	Amount paid to county board members for stipend	Division of Administration and Finance records	Division of Administration	Board Members	Track reimbursement amounts to board members in each county	3003.000000.000

# AGENCY LEGAL DATA



**READ INSTRUCTIONS:** The table below has been pre-populated with data from last year's accountability report. Review for correctness. Please follow the instructions in the 2022 AAR Guidelines and Instructions to amend or data. Please note that some columns have a drop down menu. If a drop down menu is provided, only responses listed in the drop down menu may be used to complete the data.

Enter the state fiscal year for which you are reporting.	List each law number	Jurisdiction	Type	Please enter a description of the law.	What purpose does the law serve?	Notes (Optional)
FY2022	42 U.S.C. §§ 12101 et seq.	Federal	Statute	Disallows states from denying individuals with disabilities equal opportunity to participate in public service, activity or program of a public entity	Requires a manner of delivery	Americans With Disabilities Act
FY2022	52 U.S.C. § 20301 et seq.	Federal	Statute	Requires states to allow qualified service members and overseas citizens to register and vote absentee, to use electronic communications for sending election materials to such voters, and to send absentee ballots to such voters at least forty-five days prior to the election	Requires a service	Uniformed Overseas Citizens Absentee Voting Act, Military and Overseas Empowerment Act
FY2022	52 U.S.C. §§ 10101 et seq.	Federal	Statute	Disallows states from: applying different standards to people within same jurisdiction when determining qualifications to vote; denying right of individual to vote in any federal election due to immaterial application omission; employing literacy tests as a qualification for voting	Requires a manner of delivery	Voting Rights Act of 1965
FY2022	52 U.S.C. §§ 20101 et seq.	Federal	Statute	Requires states to have registration offices and polling places that are accessible to voters with disabilities and voters sixty-five and older	Requires a manner of delivery	Voting Accessibility for the Elderly and Handicapped Act
FY2022	52 U.S.C. §§ 20501, et seq.	Federal	Statute	Requires states to provide the opportunity to register to vote at certain agencies, provide voter registration by mail, and conduct list maintenance activities	Requires a service	National Voter Registration Act of 1993
FY2022	52 U.S.C. §§ 20901-21145	Federal	Statute	Requires states to implement programs and procedures regarding provisional voting, voting information, updating and upgrading voting equipment, establishing statewide voter registration databases, voter identification and administrative complaints	Requires a service	Help America Vote Act
FY2022	Act 133 of 2020	State	Statute	Act temporarily amending various sections in Title 7 related to absentee voting	Requires a manner of delivery	Absentee voting process for upcoming elections
FY2022	Proviso 102.1	State	Proviso	Provides guidelines for disbursing aid to county stipend for county voter registration and elections board members	Distribute funding to another entity	County board member stipends
FY2022	Proviso 102.10	State	Proviso	Allows HAVA match funds to be placed into an account that allows interest to be accrued on the funds, for funds to be carried forward and used for special primaries, runoffs, and elections, and to reimburse local government entities for expenses incurred in prior fiscal associated with special primaries, runoffs, and general elections.	Funding agency deliverable(s)	
FY2022	Proviso 102.11	State	Proviso	Allows SEC to transfer up to \$200,000 from funds appropriated for the conduct of elections to other operating accounts upon approval by the Executive Budget Office, Chairman of the Senate Finance Committee, Chairman of the House Ways and Means Committee, and the Governor	Funding agency deliverable(s)	



FY2022	Proviso 102.12	State	Proviso	In the event additional HAVA funds become available, authorizes SEC to use funds appropriated for primary and general elections for voting system refurbishment to provide match for federal funds. Requires SEC to submit report to General Assembly by August 1, 2021, on number of election fraud investigations conducted regarding November 2020 election	Funding agency deliverable(s)	
FY2022	Proviso 102.14	State	Proviso	Requires SEC to submit report to General Assembly by August 1, 2021, on number of election fraud investigations conducted regarding November 2020 election	Report our agency must/may provide	
FY2022	Proviso 102.14	State	FY 2020-21 Proviso	Requires SEC to submit report to General Assembly by August 1, 2021, on number of election fraud investigations conducted regarding November 2020 election	Report our agency must/may provide	
FY2022	Proviso 102.2	State	Proviso	Provides amount of pay and number of days of training/working for county poll managers	Distribute funding to another entity	Poll manager pay
FY2022	Proviso 102.3	State	Proviso	Provides additional compensation for State Board of Canvassers members to attend required hearings/appeals following elections	Funding agency deliverable(s)	Additional compensation for State Board of Canvassers members to attend hearings/appeals
FY2022	Proviso 102.4	State	Proviso	Provides authority to spend revenue generated from Sale of List Program and allows SEC to carry forward any amounts in the account at end of the fiscal year	Funding agency deliverable(s)	
FY2022	Proviso 102.5	State	Proviso	Exempts funds appropriated for recurring and non-recurring general and primary election expenses from mandated across the board reductions and excludes these amounts from the agency's base budget when calculating base reductions	Funding agency deliverable(s)	
FY2022	Proviso 102.6	State	Proviso	Allows SEC to spend filing fees received from candidates filing to run in the statewide primaries for the conduct of the statewide primaries and to carry forward any amounts in those accounts at the end of each fiscal year. Also allows the SEC to use filing fee funds to pay for Presidential Preference Primaries when necessary.	Funding agency deliverable(s)	
FY2022	Proviso 102.7	State	Proviso	Requires county board of voter registration and election members to complete the SEC's training and certification program, and at least one additional class per year. Allows SEC to charge for training classes, and to retain and spend up to \$35,000 to help cover the cost to provide the training. Allows the SEC to carry forward any balance in the account at fiscal year end. Requires the SEC to withhold the stipend of any non-compliant board members, and to notify county legislative delegation of the withholding and the requirements to bring the member into compliance. Requires county legislative delegation to remove non-compliant board member if not compliant within 18 months of initial notification of non-compliance.	Requires a manner of delivery	
FY2022	Proviso 102.8	State	Proviso	Allows the SEC to deduct 10% from any county election reimbursement requests that are more than 30 days past the date of the election for which reimbursement is being requested. Also allows the SEC to deduct 10% from any county reimbursement requests not submitted in the Statewide Voter Registration Election Management System (VREMS). Allows SEC to spend funds in current fiscal year to reimburse counties for expenditures incurred in previous fiscal year.	Requires a manner of delivery	

FY2022	Proviso 102.9	State	Proviso	Requires the SEC to carry forward unexpended Help America Vote Act (HAVA) funds into next fiscal year and to expend the funds for HAVA	Funding agency deliverable(s)	
FY2022	Proviso 117.131(D)	State	Proviso	Requires SEC to notify President of Senate and Speaker of House within 24 hours of receipt of service of complaint challenging validity of election law, policy, or manner in which election conducted	Report our agency must/may provide	
FY2022	Proviso 117.131(D)	State	FY 2020-21 Proviso	Requires SEC to notify President of Senate and Speaker of House within 24 hours of receipt of service of complaint challenging validity of election law, policy, or manner in which election conducted	Report our agency must/may provide	
FY2022	S.C. Code § 14-7-130	State	Statute	Requires the SEC to furnish a jury list to county jury commissioners	Requires a service	Jury lists
FY2022	S.C. Code § 5-15-90	State	Statute	Establishes the duty of the SEC to conduct a training and certification program for municipal officials	Requires a service	Training and certification program for municipal officials
FY2022	S.C. Code § 7-11-15	State	Statute	Establishes that the SEC must accept certain candidate filings for certain offices, including statements of intention of candidacy, party pledges, and filing fees	Requires a service	Candidate filing
FY2022	S.C. Code § 7-11-20	State	Statute	Requires the SEC to conduct presidential preference primaries for certified political parties receiving at least five percent of the popular vote	Requires a service	Presidential preference primaries
FY2022	S.C. Code § 7-11-50	State	Statute	Establishes that the SEC consider an affidavit submitted by a candidate who wishes to withdraw from an election for a legitimate nonpolitical reason	Requires a service	Consideration of candidate withdrawals for nonpolitical reasons
FY2022	S.C. Code § 7-11-70	State	Statute	Establishes that the SEC should accept petitions for certain offices containing the signatures of at least five percent of the qualified registered electors of the office's geographical area.	Requires a service	Acceptance of candidate petitions
FY2022	S.C. Code § 7-11-80	State	Statute	Instructs the SEC to furnish petition forms to county election officials and certain interested persons	Requires a service	Furnishing petition forms
FY2022	S.C. Code § 7-13-1160	State	Statute	Provides that the SEC must accept notification from counties of unofficial election results	Requires a service	Acceptance of unofficial election results from counties
FY2022	S.C. Code § 7-13-1330	State	Statute	Requires the SEC to approve all optical scan voting systems to be used in elections.	Requires a service	Approval of optical scan ballots
FY2022	S.C. Code § 7-13-1340	State	Statute	Provides requirements for the SEC to use when approving vote recorders and optical scan voting devices.	Requires a manner of delivery	
FY2022	S.C. Code § 7-13-1360	State	Statute	Provides that the SEC shall prepare the form and arrangement of ballot labels.	Requires a service	Preparation of form and arrangement of ballot labels
FY2022	S.C. Code § 7-13-1371	State	Statute	Provides that the SEC must establish the form of a sign to be displayed in any polling place using an optical scanning device	Requires a service	Establish form of sign displayed in polling place using optical scanning device
FY2022	S.C. Code § 7-13-1380	State	Statute	Requires the SEC to specify the form of the ballot in connection with write-in votes.	Requires a service	Specify form of ballot with respect to write-in votes
FY2022	S.C. Code § 7-13-1390	State	Statute	Establishes that the SEC must prescribe certain requirements regarding vote recorders	Requires a service	See legal description
FY2022	S.C. Code § 7-13-1490	State	Statute	Allows the agency to promulgate regulations and instructions, and design forms, necessary to carry out laws governing vote recorders	Requires a service	See legal description
FY2022	S.C. Code § 7-13-15	State	Statute	Establishes the duty of the SEC to conduct primaries for federal offices, state offices, offices included in more than one county, countywide and less than countywide offices, special purpose districts and the ability to use filing fees paid by candidates to pay for the primaries.	Requires a service	Conduct of party primaries
FY2022	S.C. Code § 7-13-1620	State	Statute	Establishes that SEC must approve and certify all voting systems for use in SC	Requires a service	Approval/certification of voting systems
FY2022	S.C. Code § 7-13-1655	State	Statute	Authorizes SEC to adopt one voting system for State	Requires a service	Adoption of statewide voting system

FY2022	S.C. Code § 7-13-2120	State	Statute	Requires that the Executive Director serve on a Constitutional Ballot Commission	Board, commission, or committee on which someone from our agency must/may serve	SEC Executive Director serves on Constitutional Ballot Commission
FY2022	S.C. Code § 7-13-320	State	Statute	Establishes the duty of the SEC to direct the size and color of the ballot.	Requires a service	Ballot format
FY2022	S.C. Code § 7-13-325	State	Statute	Allows the agency to promulgate regulations relating to the use of a candidates name, derivative thereof or nickname on the ballot	Requires a service	Regulations regarding candidate names appearing on ballot
FY2022	S.C. Code § 7-13-340	State	Statute	Establishes the duty of the SEC to print and deliver ballots for elections for presidential electors, state officers, US Senators and members of Congress to county boards of voter registration and elections	Requires a service	Printing and delivery of ballots for certain elections to county boards
FY2022	S.C. Code § 7-13-350	State	Statute	Establishes duty to place political party nominees on general election ballot who are certified in writing by parties	Requires a service	Placement of certified political party nominees on general election ballot
FY2022	S.C. Code § 7-13-351	State	Statute	Establishes that the SEC must place a nominee by petition on the appropriate ballot.	Requires a service	Placement of nominee by petition on appropriate ballot
FY2022	S.C. Code § 7-13-40	State	Statute	Establishes the requirement of the SEC to conduct party primaries and place filing fees in a special account designated for use in conducting primaries	Requires a service	Conduct of party primaries
FY2022	S.C. Code § 7-13-410	State	Statute	Requires the SEC to arrange and classify proposed constitutional amendments on the ballot.	Requires a service	Arrangement and classification of proposed constitutional amendments on ballot
FY2022	S.C. Code § 7-13-420	State	Statute	Requires the Executive Director to contract with a printer for the printing of official ballots.	Requires a manner of delivery	
FY2022	S.C. Code § 7-13-45	State	Statute	Establishes the duty of the SEC to establish regular candidate filing hours and publish notice of candidate filing	Requires a service	Establish and publish notice of regular candidate filing hours
FY2022	S.C. Code § 7-13-50	State	Statute	Establishes the requirement of the SEC to hold a second primary when necessary	Requires a service	Conduct of second primaries, when necessary
FY2022	S.C. Code § 7-13-610	State	Statute	Establishes the duty of the SEC to prepare separate ballots for each political party holding a primary	Requires a service	Preparation of separate ballots for each party holding primary
FY2022	S.C. Code § 7-13-611	State	Statute	Allows the agency to promulgate regulations regarding the arrangement of official county and state primary ballots	Requires a service	Regulations regarding arrangement of official county and state primary ballots
FY2022	S.C. Code § 7-13-710	State	Statute	Requires the SEC to furnish a poll list to the appropriate election officials.	Requires a service	Furnishing poll lists to election officials
FY2022	S.C. Code § 7-13-72	State	Statute	Establishes the duty of the SEC to develop a training program for poll managers	Requires a service	Training program for poll managers
FY2022	S.C. Code § 7-15-10	State	Statute	Allows the agency to promulgate regulations for electors to vote by absentee ballot	Requires a service	Regulations for voting by absentee ballot
FY2022	S.C. Code § 7-15-10	State	Statute	Allows the agency to promulgate regulations for ensuring UOCAVA voters are sent absentee ballots by the required forty-five day deadline	Requires a service	Regulations for timely transmission of UOCAVA ballots
FY2022	S.C. Code § 7-15-10	State	Statute	Establishes duty of SEC to establish procedures and forms for absentee voting	Requires a service	Establish forms and procedures for absentee voting
FY2022	S.C. Code § 7-15-340	State	Statute	Requires the SEC to establish and distribute a form application for an absentee ballot	Requires a service	Establish and distribute form application for absentee ballot
FY2022	S.C. Code § 7-15-405	State	Statute	Allows the SEC to promulgate regulations for the implementation of UOCAVA voters voting absentee	Requires a service	Regulations for UOCAVA absentee voting
FY2022	S.C. Code § 7-15-406	State	Statute	Requires ballots to be sent to qualified electors under UOCAVA at least forty-five day prior to any election	Requires a service	Deadline for sending UOCAVA ballots

FY2022	S.C. Code § 7-15-460	State	Statute	Allows the agency to promulgate regulations to ensure that UOCAVA voters have the opportunity to receive and cast ballots	Requires a manner of delivery	See legal description
FY2022	S.C. Code § 7-15-470	State	Statute	Requires the SEC to develop standards and guidelines for a voting system or machine to count absentee ballots	Requires a service	
FY2022	S.C. Code § 7-17-210	State	Statute	Requires the SEC to constitute the State Board of Canvassers	Not related to agency deliverable	
FY2022	S.C. Code § 7-17-220	State	Statute	Requires the State Board of Canvassers to convene a meeting to canvass the votes for all officers, constitutional amendments, questions and other issues voted during any general election	Requires a service	Canvassing of votes
FY2022	S.C. Code § 7-17-230	State	Statute	Gives the State Board of Canvassers the power to adjourn for a period of time until certified statements for the election of electors for President and Vice President have been received	Requires a manner of delivery	
FY2022	S.C. Code § 7-17-240	State	Statute	Requires the State Board of Canvassers to make a statement of the number of votes at an election and certify statement to be correct	Requires a service	Certified statement of votes cast
FY2022	S.C. Code § 7-17-250	State	Statute	Requires the State Board of Canvassers to declare candidates elected and hear appeals from county boards of canvassers	Requires a service	State Board of Canvassers declares candidates elected and hears appeals from county boards
FY2022	S.C. Code § 7-17-260	State	Statute	Provides the election protests that the State Board of Canvassers must hear	Requires a service	Election protests heard by State Board of Canvassers
FY2022	S.C. Code § 7-17-270	State	Statute	Provides the timeline for the State Board of Canvassers to hear appeals	Requires a manner of delivery	
FY2022	S.C. Code § 7-17-280	State	Statute	Requires the State Board of Canvassers to order a recount in a general election when the difference between the number of votes for a candidate, constitutional amendment, question or other issue is not more than one percent of the total votes cast	Requires a service	Mandatory recounts
FY2022	S.C. Code § 7-17-290	State	Statute	Requires the State Board of Canvassers to make and subscribe a certificate of determination on the results of the general election	Report our agency must/may provide	Certificate of determination of general election results
FY2022	S.C. Code § 7-17-510	State	Statute	Establishes the date and time that the State Board of Canvassers must meet to declare the results of primaries and runoffs	Requires a manner of delivery	
FY2022	S.C. Code § 7-17-70	State	Statute	Requires the State Board of Canvassers to meet and hear appeals from county boards	Requires a service	State Board of Canvassers hears appeals from county boards
FY2022	S.C. Code § 7-17-710	State	Statute	Establishes guidance for the State Board of Canvassers when a candidate dies after filing a protest	Requires a manner of delivery	
FY2022	S.C. Code § 7-9-20	State	Statute	Requires Executive Director to furnish at a reasonable price any precinct lists to a qualified elector requesting them	Requires a service	Sale of lists program
FY2022	S.C. Code § 7-9-20	State	Statute	Requires Executive Director to furnish each county board of voter registration and elections with a master list of all registered voters in the county at least ten days prior to each election	Requires a service	County voter registration lists
FY2022	S.C. Code § 7-9-20	State	Statute	Requires the executive director to conduct audits, reviews, and post-election analyses of county boards of voter registration and elections	Requires a service	Auditor, reviews, post-election analyses of county boards



FY2022	S.C. Code § 7-3-20	State	Statute	Requires the executive director to maintain a complete master file of all qualified electors by county and precincts and delete the names of electors who satisfy certain conditions under the law	Requires a service	Voter list maintenance
FY2022	S.C. Code § 7-3-20	State	Statute	Establishes the Executive Director as the chief state election official responsible for implementing and coordinating the State's responsibilities under the NVRA	Requires a manner of delivery	
FY2022	S.C. Code § 7-3-20	State	Statute	Establishes the Executive Director as the individual responsible for implementing and enforcing the state's responsibilities under UOCAVA	Requires a manner of delivery	
FY2022	S.C. Code § 7-3-20	State	Statute	Establishes the supervisory authority of the Executive Director over the county boards of voter registration and elections	Requires a manner of delivery	
FY2022	S.C. Code § 7-3-20	State	Statute	Establishes the authority of the Executive Director as the chief administrative officer for the SEC appointed by the Commission	Not related to agency deliverable	
FY2022	S.C. Code § 7-3-25	State	Statute	Establishes authority of SEC to determine and certify results of an election if County Board of Voter Registration and Elections is unable to certify by statutorily mandated time	Requires a service	Certification of election results if County Board unable to timely certify
FY2022	S.C. Code § 7-3-25	State	Statute	Establishes the authority of the Executive Director to recommend corrective action plan for non-compliant County Board of Voter Registration and Election members	Requires a manner of delivery	
FY2022	S.C. Code § 7-3-30	State	Statute	Requires the Executive Director to notify by mail each elector whose name has been deleted for the reason of conviction or change in the residence of a qualified voter	Requires a service	Notification by mail to voters removed from registration list
FY2022	S.C. Code § 7-5-10	State	Statute	Establishes the duty of the SEC to conduct a training and certification program for county board members	Requires a service	Training and certification program for county board members
FY2022	S.C. Code § 7-5-10	State	Statute	Establishes the requirement of the SEC to notify the Governor of any member of a county board of registration and elections that fails to meet the training and certification program requirements	Requires a service	Notify Governor of county board members who fail to meet training and certification requirements
FY2022	S.C. Code § 7-5-125	State	Statute	Requires the SEC to provide the form by which county boards notify any person who registers to vote and is found qualified to vote	Requires a service	Provide form used by county boards to notify persons who register and are deemed qualified to vote
FY2022	S.C. Code § 7-5-155	State	Statute	Requires the SEC to furnish voter registration application forms to county boards of voter registration and elections	Requires a service	Provide voter registration application forms to county boards
FY2022	S.C. Code § 7-5-155	State	Statute	Allows the agency to promulgate regulations relating to registration of electors by mail	Requires a manner of delivery	
FY2022	S.C. Code § 7-5-185	State	Statute	Requires the SEC to allow a citizen with a SC Driver's License or DMV ID Card to submit an application for voter registration electronically on the SEC's website	Requires a service	Online voter registration
FY2022	S.C. Code § 7-5-185	State	Statute	Establishes the duty of the SEC to keep, maintain and administer a statewide voter registration database	Requires a service	Statewide voter registration database

FY2022	S.C. Code § 7-5-310	State	Statute	Establishes the SEC as the agency to which an individual may file a complaint regarding interference with the right to register or decline to register to vote or privacy regarding the decision to register to vote at a voter registration agency	Requires a service	Receipt of complaints filed regarding interference with voter registration rights and protections
FY2022	S.C. Code § 7-5-330	State	Statute	Establishes the duty of the SEC to remove a qualified elector from the official list of eligible voters on the grounds that the elector has changed residence.	Requires a service	Removal of voter from official list of eligible voters due to change in residence
FY2022	S.C. Code § 7-5-340	State	Statute	Establishes duties of the SEC with respect to removing names from the official list of eligible voters	Requires a manner of delivery	See legal description
FY2022	S.C. Code § 7-5-40	State	Statute	Establishes the requirement of the state to defray the expenses of personnel in keeping the county board office open for voter registration	Distribute funding to another entity	
FY2022	S.C. Code § 7-5-660	State	Statute	Establishes the duty of the Executive Director to prepare duplicate registration books for each ward or precinct for every county	Requires a service	Preparation of duplicate registration books for each ward/precinct
FY2022	S.C. Code § 7-9-10	State	Statute	Requires SEC to certify and decertify political parties under certain conditions	Requires a service	Certification of political parties
FY2022	S.C. Code § 7-5-350	State	Statute	Requires SEC to make an annual report to the General Assembly describing the actions taken by the SEC to maintain the accuracy of the State's voter database.	Report our agency may/must provide	Maintenance of Voter Rolls
FY2022	S.C. Code § 7-4-110	State	Statute	Under subsection (E), ) The State Election Commission and the Attorney General must notify the President of the Senate and the Speaker of the House of Representatives within twenty-four hours of the receipt of service of a complaint that challenges the validity of an election law, an election policy, or the manner in which an election is conducted.	Report our agency may/must provide	This reporting requirement formerly existed as Proviso 117.191(D), which has been repealed.
FY2022	S.C. Code § 7-5-50	State	Statute	Notwithstanding another provision of law, the State Election Commission and the county boards of voter registration and elections may not receive, accept, or expend gifts, donations, or funding from private individuals, corporations, partnerships, trusts, or any third party not provided through ordinary state or county appropriations.	Funding agency deliverable(s)	Prohibits funding from certain sources.
FY2022	S.C. Code § 7-5-150	State	Statute	The State Election Commission shall ensure that voter registration information, the voting system, and electronic poll books are protected by security measures that meet or exceed current best practices for protecting data integrity.	Requires a manner of delivery	Requires certain standards to be used to enhance the security of the State's voting system.
FY2022	Section 35 of Act 150, 2022	State	Statute	The State Election Commission must establish a voter education program concerning the provisions contained in this legislation. No absentee ballot application or absentee ballot may be provided by an election official to a qualified elector unless pursuant to a provision of this article or Article 9 of this chapter.	Requires a service	SEC is to provide training and education to various parties to educate them about the changes to the State's election laws enacted by Act 150 of 2022.
	S.C. Code § 7-15-400	State	Statute		Requires a manner of delivery	

FY2022	Section 40(D) of Act 150, 2022	State	Statute	<p>The Executive Director of the SEC must approve the addition or changes to early voting centers established by counties that are made after July 1, 2022.</p> <p>Establishes early voting in South Carolina Elections; sets forth procedures to be followed by counties and guidelines for placing early voting centers; grants discretionary power to the Executive Director of the SEC to order the placement of early voting centers to ensure their proper distribution throughout a county.</p> <p>Establishes standards for software upgrades to voting systems; requires that such systems be capable of transmitting voting information to the SEC in a format and time frame to be specified by the SEC.</p> <p>Establishes the State Election Commission. Requires the SEC to promulgate regulations to establish standardized processes for the administration of elections and voter registration that must be followed by the county boards of voter registration and elections. Requires the Commission to supervise the SEC Executive Director to ensure that the State Election Commission and the county boards of voter registration and elections comply with applicable state and federal election law.</p>	Requires a manner of delivery	With regards to SEC, grants a discretionary power to the Executive Director to make sure that counties are properly distributing early voting centers throughout the county.
FY2022	S.C. Code 7-13-25	State	Statute		Not related to agency deliverable.	
FY2022	S.C. Code § 7-13-1640	State	Statute		Requires a manner of delivery	Found under Subsection (C).
	S.C. Code § 7-3-10	State	Statute		Requires a service	Found under Subsections (F) and (G).

**STOP** **READ INSTRUCTIONS:** The table below has been pre-populated with data from last year's accountability report. Review for correctness. Please follow the instructions in the 2022 AAR Guidelines and Instructions to amend or maintain pre-populated data and add new data. Please note that some columns have a drop down menu. If a drop down menu is provided, only responses listed in the drop down menu may be used to complete the data.

## AGENCY SERVICES DATA

Enter the state fiscal year for which you are reporting.	Service Number	Enter a description of service.	Enter a description of direct customer	Enter customer name.	Enter others impacted by the service.	Enter the division or major organizational unit providing the service.	Enter a description of division or major organizational unit providing the service.
FY2022	1	Provides financial services to Include Aid	County Boards of Voter	County Government		Administration	Oversees the Agency's policies and procedures,
FY2022	2	Provides jury lists to US Federal Court, 46	Federal courts, state courts,	Judicial Branch		Administration	Oversees the Agency's policies and procedures,
FY2022	3	Provides Sale of List Information as	General public, candidates,	General Public	Voters	Administration	Oversees the Agency's policies and procedures,
FY2022	4	Voter Services provides database and	County Boards of Voter	County Government	Voters	Voter Services	Voter Services is tasked with providing ongoing
FY2022	5	Delivers technology, security and privacy	General Public	General Public	County Government, Political Parties	Voter Services	Voter Services is tasked with providing ongoing
FY2022	6	Educates the public on the voter	General Public	General Public	County Government, Candidates, Political Parties	Public Information/Training	Public Information/Training provides training



Enter the primary negative impact if service not provided.	Was there any change to this service during the past fiscal year?	If there was a change in service, please provide a summary explaining the reason.	
	No Change		
	No Change		
	No Change		
	No Change		
	No Change		

# AGENCY PARTNERSHIP DATA

**READ INSTRUCTIONS:** The table below has been pre-populated with data from last year's accountability report. Review for correctness. Please follow the instructions in the 2022 AAR Guidelines and Instructions to amend or maintain pre-populated data and add new data. Please note that some columns have a drop down menu. If a drop down menu is provided, only responses listed in the drop down menu may be used to complete the data.

Enter the state fiscal year for which you are reporting.	Enter the type of partner entity	Enter the name of partner entity	Enter the description of partnership	Was there any change to this partnership during the past fiscal year?
FY2022	Individual	Candidates/Elected Officials	The SEC provides information and guidance regarding the election process.	No Change
FY2022	Local Government	County Boards of Voter Registration and Elections	The SEC works with the county boards of voter registration and elections to ensure fair and impartial elections for all citizens of South Carolina.	No Change
FY2022	State Government	Department of Administration and South Carolina Law Enforcement Division	The SEC works with these state agencies to protect South Carolina's election infrastructure.	No Change
FY2022	Federal Government	Federal agencies such as the Department of Homeland Security, Department of Justice, Department of Defense, Election Assistance Commission, and Federal Election Commission	The SEC works with these agencies to ensure that federal laws and guidelines are followed and to provide military and overseas citizens the opportunity to register and vote.	No Change
FY2022	Local Government	Municipal Election Commissions	The SEC provides mandated training and works with the county municipal election commissions to ensure fair and impartial elections for all citizens of South Carolina.	No Change
FY2022	Private Business Organization	News Media	The SEC provides accurate and timely information to the media which is relative to the election process in South Carolina.	No Change
FY2022	State Government	Other State Agencies such as DSS, DHEC, DDSN, Commission for the Blind, Voc Rehab, DMV, DMV, DAODAS, Protection and Advocacy	The SEC works with other state agencies to ensure that individuals are provided the opportunity to register to vote when offered services at those agencies.	No Change
FY2022	Non-Governmental Organization	Political Parties	The SEC provides information and guidance regarding the election process.	No Change
FY2022	State Government	South Carolina General Assembly	The SEC works with the General Assembly to ensure that state laws are followed regarding the conduct of elections and to provide input for recommended legislative changes.	No Change
FY2022	Non-Governmental Organization	Special Interest and Advocacy Groups	The SEC works with special interest and advocacy groups to provide voter education to their constituents and to improve the voting process.	No Change
FY2022	Private Business Organization	Various Election Related Service Providers	The SEC works with various private businesses to obtain election related services.	No Change

# BUDGET DATA

<div> <div>STOP</div> <div> <b>READ INSTRUCTIONS:</b> The table below has been pre-populated with program information submitted via the 2021 Accountability Report. Submitting agencies will review data for correctness, add new programs, and update existing programs. The 2022 ARI Guidelines and Instructions. If any information changes after the agency submits its 2022 Accountability Report, the agency should email AAR@admin.tx.gov with the updated information. </div> </div>											
Fiscal Year	State Funded Program Number	State Funded Program Title	Description of State Funded Program	(Actual) General	(Actual) Other	(Actual) Federal	(Actual) TOTAL	(Projected) General	(Projected) Other	(Projected) Federal	(Projected) TOTAL
FY2022	0100.010000.000	Administration	This program provides finance, accounting, budget, procurement, human resources, and similar services to the agency.	\$563,869		\$279,700	\$843,569	798,869.00	279,700.00		1,078,569.00
FY2022	0501.1000000000	Help America Vote	The Help America Vote Act (HAVA) was established in 2002 to improve federal elections. These funds are provided to improve the administration of elections for federal offices, including election technology and make security improvements to address persistent cyber and physical security threats to election systems, offices, and staff.	\$	\$	\$	\$5,413,977.00	\$	\$	\$5,413,977.00	\$5,413,977.00
FY2022	2000.010000.000	Voter Services	This program includes three main components: supporting statewide voter registration system, statewide voting system to include election database production and information technology/cybersecurity. Division staff provide database and ballot layout assistance to county and municipal election commissions, provide counties with election support services and assist with election administration. Statewide voting systems and provides election security oversight and guidance to county offices.	\$1,426,005	\$	\$	\$1,426,005	\$5,501,005.00	\$	\$	\$5,501,005.00
FY2022	2000.1500000000	Hawa Federal Match	These funds are provided to improve the administration of elections for federal offices, including enhancing election technology and make security improvements to address persistent cyber and physical security threats to election systems, offices, and staff. Federal appropriations law mandate that states provide a 20% of amounts awarded.	\$	1,353,494.00	\$	\$1,353,494	\$	\$	\$	\$
FY2022	2001.0105000000	Statewide Voting System Reserve Fund	Funds for purchase of new Statewide Voting System per Proviso 101.12	\$	\$	\$	\$0	\$	\$	\$	\$
FY2022	2502.00000000.000	Public Information/Training	This program administers a mandatory statewide training and certification program for county and municipal election officials; provides ongoing training events and workshops; provides a poll manager training program and materials; educate the public on the voter registration and election process; and provides information regarding elections and agency activities to voters and the general public.	\$231,610	\$35,000	\$	\$266,610	241,610.00	35,000.00	\$	276,610.00
FY2022	3003.000000.000	Distribution To Subdivisions	This program provides stipends to county board members as per Proviso 102.1	\$533,000	\$	\$	\$533,000	533,000.00	\$	\$	533,000.00

FY2022	3500.0500000000	Statewide Primaries/General Election	This program assists with the conduction of primaries, general elections, and special primaries and, when necessary, any subsequent protests or appeals; insures the quality of the election process and the faith and trust the voting public has in the integrity of elections in South Carolina.	\$	4,230,000.00 \$	1,200,000.00 \$	-	\$5,430,000 \$	4,230,000.00 \$	1,200,000.00 \$	- \$	\$5,430,000.00
FY2022	3500.1000000000	Special Primaries	This program assists with the conduction of special primaries and, when necessary, any subsequent protests or appeals; insures the quality of the election process and the faith and trust the voting public has in the integrity of elections in South Carolina.	\$	- \$	100,000.00 \$	-	\$100,000 \$	- \$	100,000.00 \$	- \$	100,000.00
FY2022	9500.050000.000	State Employer Contributions	This program encompasses all the fringe benefits associated with all program positions. These benefits include health and dental insurance, retirement, workers compensation and unemployment compensation benefits	\$	572,029.00 \$	26,000.00 \$	-	\$598,029 \$	598,899.00 \$	26,000.00 \$	- \$	624,899.00
FY2022	9800.3000000000	Presidential Preference Primary	These program funds are used to conduct Presidential Preference Primaries (PPPs) in general election years.	\$	- \$	- \$	-	\$0 \$	- \$	- \$	- \$	-
FY2022	9807.1200000000	Voting System (Transferred From Election Commission)	New voting system funds carry forward funds used to complete the new system	\$	- \$	- \$	-	\$0 \$	- \$	- \$	- \$	-
FY2022	9810.3900000000	Reestablishment of Current Statewide Voting System	Rebuild Statewide Voting System (Purchased new system funds used toward the system)	\$	- \$	- \$	-	\$0 \$	- \$	- \$	- \$	-
				\$	-							
				\$	-							



# AGENCY REPORT DATA

<div> <div>  </div> <div> <b>READ INSTRUCTIONS:</b> The table below has been pre-populated with data from last year's Accountability Report. Please review and edit the list for corrections. Please note that some columns have a drop down menu. If a drop down menu is provided, only responses listed in the drop down menu may be entered. If a column has a drop down menu, the agency should be added below the pre-populated data using one row per report, and all columns should be completed, except column M, which only needs to be completed if there is no data provided in column G. Do not re </div> </div>									
Enter the state fiscal year for which you are reporting	Enter report name	If this report is required by law, enter the law number	Enter a summary of information requested in the report	Enter date of most recent submission DURING FY2022. (If not submitted during FY2022, but should have been submitted, enter date of most recent submission)	Enter reporting frequency	Enter type of entity/entitled agency or agency or agencies	Enter method to access report	Enter direct access hyperlink or agency contact (if not provided to LSA for posting online)	Was there any change to this report during the past fiscal year?

PY2022	Accountability Report		Report on agency performance, including debt and debt service. Reports the amounts of outstanding debt and all methods used to collect debt.	September of 2021	Annually	South Carolina state agency or agency or agencies	Electronic copy available upon request	www.scoates.gov	No Change
PY2022	Agency Debt Collection Report		Reports the amounts of outstanding debt and all methods used to collect debt.	February of 2022	Annually	South Carolina state agency or agencies	Available on agency's website	Contact State Election Commission	No Change
PY2022	Agency Fines and Fee Report		Agency fees and fines collected.	September of 2021	Annually	South Carolina state agency or agencies	Available on agency's website	www.scoates.gov	No Change

PY2022	Agreed-Upon Procedures Engagement		Reports the results of the agreed-upon procedures audits performed by the Office of the State Auditor of the State Election Commission	May of 2022	Annually	South Carolina state agency or agencies	Available on another website	www.osa.gov	No Change
PY2022					Annually				

FY2022	EEO Progress Report	Report on agency's hiring progress required by Proviso 117.14 of Appropriations Act (Affirmative Action).	October of 2021	Annually	South Carolina state agency or agencies	Electronic copy available upon request	Contact State Election Commission	No Change
FY2022	FY 20-21 Budget Plans	Compilation of agency planned funding and expenditure requests for the upcoming fiscal year	September of 2021	Annually	Governor of Lt. Governor AND South Carolina state agency or agencies	Available on another website	www.adminsc.gov	No Change
FY2022	IT Planning and Data Collection	This report gathers information to aid with IT planning.	August of 2021	Annually	South Carolina state agency or agencies	Electronic copy available upon request	Contact State Election Commission	No Change
FY2022	MBE Progress Report	Report agency minority-owned business spending progress in furtherance of the MBE utilization plan.	April of 2022	Annually	South Carolina state agency or agencies	Electronic copy available upon request	Contact State Election Commission	No Change
FY2022	MBE Utilization Plan	Pursuant to SC Code §11-35-5240, it is the agency's goal to spend certain percentage of the fiscal years operating income with small and minority-owned businesses.	September of 2021	Quarterly	South Carolina state agency or agencies	Electronic copy available upon request	Contact State Election Commission	No Change
FY2022	Other Funds Survey	This report gathers information about agency other funds to be used when writing the budget.	October of 2021	Annually	South Carolina state agency or agencies	Electronic copy available upon request	Contact State Election Commission	No Change
FY2022	Payroll Report	Report's agency's gross payroll and number of employees	June of 2022	Annually	South Carolina state agency or agencies	Electronic copy available upon request	Contact State Election Commission	No Change
FY2022	Procurement Report	Reporting on various procurements by the agency.	April of 2022	Quarterly	South Carolina state agency or agencies	Electronic copy available upon request	Contact State Election Commission	No Change
FY2022	Schedule of Federal Financial Assistance	Annual Audit of Federal Programs	August of 2021	Annually	South Carolina state agency or agencies	Available on another website	www.osc.gov	No Change
FY2022	Wage & Contribution Report	Reports wages of covered employees for unemployment insurance	April of 2022	Quarterly	South Carolina state agency or agencies	Electronic copy available upon request	Contact State Election Commission	No Change
FY2022	Year-end Reporting Packages	Financial information to be used for compilation of Comprehensive Annual Financial Report (CAFR)	October of 2021	Annually	South Carolina state agency or agencies	Electronic copy available upon request	Contact State Election Commission	No Change